



BANGABASI MORNING COLLEGE

19, RAJKUMAR CHAKRABORTY SARANI
KOLKATA 700 009

(033) 2350-9210, 2360-7586

'A' Grade Accredited by NAAC, 2016

website: <http://www.bangabasimorning.edu.in>, Email ID: bangabasimorning@gmail.com

06.08.2021

NOTICE

A virtual meeting of I.Q.A.C. will be held on 09.08.2021 (Monday) at 6.30 p.m. through google meet.

All members are requested to kindly join the meeting using the link given below:
meet.google.com/amw-iwez-adc

AGENDA

1. A.Q.A.R. submission for the session 2019-2020.
2. Miscellaneous

Sd/- *Amitava Dutta*
(Dr. Amitava Dutta)
Principal
and
Chairperson, I.Q.A.C.
Bangabasi Morning College

Sd/- *Sreejata Biswas*
(Dr. Sreejata Biswas)
Co-ordinator, I.Q.A.C.
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009

Coordinator, IQAC
BANGABASI MORNING COLLEGE
KOLKATA-700009

②

**Minutes of the Meeting of I.Q.A.C., Bangabasi Morning College held on
09.08.2021 at 06.30 p.m. through google meet**

Members Present

Dr. Amitava Dutta, Principal & Chairperson
Dr. Asutosh Kumar, Bursar
Prof. Sk Mustak Ahmed, Teacher Member
Prof. Bandiram Mandi, Teacher Member
Dr. Papiya Saha, Teacher Member
Dr. Moumita Sarkar (Samanta), Teacher Member
Dr. Saptarsi Goswami, Teacher Member
Prof. Kunal Kumar Halder, Teacher Member
Dr. Sreeparna Tarafdar, Teacher Member
Sri Biswajit Das, Alumnous Member
Dr. Sreejata Biswas, Coordinator

Apology

Sri Jahar Lal Das, Member of G.B.
Dr. Milan Paul, External Expert
Dr. Mahammadi Tarannum, External Expert
Sri Dhiman Sen, Industrialist
Sri Swapan Bhaduri, Head Clerck

1. Confirmation of the Minutes of Last Meetings

Minutes of meeting of I.Q.A.C. held on 23.06.2021 were read and confirmed.

2. Business Arising from the Last Minutes

2.1. Meeting with the Heads of the Departments

The Principal has conducted a meeting with all departmental heads regarding the upcoming examinations of University of Calcutta to be held online. Another meeting will be conducted to discuss on other academic issues including preparation of academic calendar in soft copy, documentation of Remedial and Tutorial classes and submission of report on online classes conducted by the departments.

2.2. SEC/ DSE options provided by the departments

The Principal stated that List of SEC/ DSE options, provided to students of B.A./B.Sc./B.Com. under the CBCS curriculum, has been handed over to office for record and necessary action.

2.3. Women's Cell matters

The coordinator, I.Q.A.C. has received a write-up from Dr. Trayee Biswas, coordinator of Women's Cell regarding the Objectives and Scope of the cell. The same may be published in college website if the authority approves.

A collaborative programme of I.Q.A.C. and the Women's Cell will be organised in the new academic session 2021-'22.

2.5. IQAC programme on virtual mode

Cultural programme "*bahe nirantara ananta ananda dhara... towards eternal positivity*" was successfully held on 29.06.2021, from 6.30 p.m.

National webinar "**MANGROVES: The Coastal Guard**" was conducted on 20.07.2021, from 7.00 p.m. Two invited speakers; Dr. R. N. Mandal, Principal Scientist, Regional Research Centre, ICAR-CIFA, Rahara and Dr. Anirban Roy, Research Officer, West Bengal Biodiversity Board, Department of Environment, Govt. of West Bengal; presented their talk on Significance and Conservation of Mangroves.

2.6 Reconstitution of IQAC as per NAAC recommendations

No decision on reconstitution of IQAC was taken. The matter will be discussed in the next meeting.

2.7 Alumni Database updating

Dr. Saptarsi Goswami, Teacher Member in IQAC and Head of the Department of Computer Science, along with the departmental teachers and students, will initiate the work. Sri Biswajit Das, representative of Alumni Association in IQAC, assured to extend all cooperation regarding the matter.

2.8. Programme for Students' psychological support

The matter will be discussed in the next meeting.

3. A.Q.A.R. Submission for the session 2019-2020

Some data were still pending. After collection of those data the complete A.Q.A.R. for the session 2019-2020 will be placed in the meeting of the Governing Body. Once it is approved, the same will be uploaded in NAAC portal, keeping in mind the last date of submission, which is 31.08.2021.

(4)

4. Miscellaneous

4.1 Nature Club

The coordinator, IQAC, called attention to the fact that Nature Club in the college had been registered under West Bengal Act XXVI of 1961, Sl. No. 32503 of 2014-15. To reinforce the club and facilitate holding of appropriate activities, some measures are to be taken. It was decided to include more members in the club. It was also decided that during the present pandemic situation virtual programme like nature quiz, film show etc. may be organised.

4.2 Physical Damage in Computer Science Laboratory

Dr. S. Goswami stated that due to rain there had been leakage in the Computer Science laboratory situated in the second campus, that he had also reported to The Principal. Anticipating that some instruments might have got damaged, Dr. Asutosh Kumar, Bursar, proposed for a detailed stock-taking of assets and equipment in the department.

4.3 Separate E mail addresses for Women's Cell and Grievance Cell

Prof. Bandiram Mandi, Teacher member in IQAC, proposed to open and operate separate E mail addresses for Women's Cell and Grievance Cell.

There being no other business to discuss the meeting ended with vote of thanks to the chair.

Amitava Dutta

Dr. Amitava Dutta
Principal & Chairperson
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009

Sreejata Biswas

Dr. Sreejata Biswas
Coordinator, IQAC
Bangabasi Morning College

Coordinator, IQAC
BANGABASI MORNING COLLEGE
KOLKATA-700009



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07.09.2021

NOTICE

A virtual meeting of I.Q.A.C. will be held on 13.09.2021 (Monday) at 6.30 p.m. through google meet.

All members are requested to kindly join the meeting using the link given below:
meet.google.com/amw-iwcz-adc

AGENDA

1. Report on A.Q.A.R. submission for the session 2019-2020
2. Programme for Psychological Support of Students
3. Online Workshop on Computer Training for Teaching and Non-teaching Staff
4. Introduction of Online Value-added Courses in new session
5. Miscellaneous

Sd/- *Amitava Dutta*
(Dr. Amitava Dutta)
Principal
and
Chairperson, I.Q.A.C.
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009

Sd/- *Sreejata Biswas*
(Dr. Sreejata Biswas)

Co-ordinator, I.Q.A.C.
Bangabasi Morning College

Coordinator, IQAC
BANGABASI MORNING COLLEGE
KOLKATA-700009

**Minutes of the Meeting of I.Q.A.C., Bangabasi Morning College held on
13.09.2021 at 06.30p.m. through google meet**

Members Present

Dr. Amitava Dutta, Principal & Chairperson
Sri Jahar Lal Das, Member of G.B.
Dr. Asutosh Kumar, Bursar
Prof. SkMustak Ahmed, Teacher Member
Dr. Moumita Sarkar (Samanta), Teacher Member
Dr. Saptarsi Goswami, Teacher Member
Prof. Kunal Kumar Halder, Teacher Member
Dr. Sreeparna Tarafdar, Teacher Member
Sri Biswajit Das, Alumnous Member
Dr. Sreejata Biswas, Coordinator

Apology

Prof. Bandiram Mandi, Teacher Member
Dr. Papiya Saha, Teacher Member
Dr. Milan Paul, External Expert
Dr. Mahammadi Tarannum, External Expert
Sri Dhiman Sen, Industrialist
Sri Swapan Bhaduri, Head Clerk

1. Confirmation of the Minutes of Last Meetings

Minutes of meeting of I.Q.A.C. held on **09.08.2021** were read and confirmed.

2. Business Arising from the Last Minutes

2.1. Women's Cell matters

A meeting of I.Q.A.C. will be jointly held with Women's Cell to discuss on organising collaborative programme in the academic session 2021-'22.

2.2. Reconstitution of IQAC as per NAAC recommendations

As per previous discussion in the meeting held on 23.06.21, the following names were suggested for inclusion in I.Q.A.C.:

- a) One teacher representative of SACT:
Smt. Susmita Koner, Department of Computer Science
- b) One nominee from employer/ industrialists:
Mr. Praveen Kumar Bahety
Founder, MD, Alien Brains Private Limited

The Principal will do the needful for the above inclusion. One student representative and one representative from parents will also be included.

2.3. Alumni Database updating

The work has not been initiated. It was proposed that the details of recently graduated students which is available at college office, may be handed over to the Department of Computer Science for the alumni database updation.

2.4. Nature Club

Nature Club (registered under West Bengal Act XXVI of 1961, Sl. No. 32503 of 2014-15) activities to be started again as soon as offline classes are allowed. However, the Principal will proceed with the matters related to the re-registration of the club, if necessary, after considering the original registration documents.

2.5. Physical Damage in Computer Science Laboratory

Preliminary report has been prepared in the department. A detailed report on Physical Damage in Computer Science Laboratory in Second Campus will be prepared when offline classes resume.

3. Report on A.Q.A.R. Submission for the session 2019-2020

A.Q.A.R. for the session 2019-2020 had been uploaded in NAAC portal on 27 August, 2021. The same had not yet been accepted by NAAC; neither any review had been sent from their end. However, as the last date of submission of A.Q.A.R. is extended till 31 December, 2021 (vide notice dated 30.8.21), it is probable that reviews, if any will be received through NAAC portal in some later time.

4. Programme for Students' psychological support

Online quiz contest may be arranged in the departments. Departments may also hold programmes like essay competition/ film show in order to keep students involved in co-curricular activities. It was also proposed that students may be encouraged to make short films on any specific topic of interest.

5. Online Workshop on Computer Training for Teaching and Non-teaching Staff

In order to equip teaching and non-teaching staff of the college to work in the digital platform in a better way, online computer training workshop will be held. The tentative date for the same is 28 or 29 September, 2021. Dr. Saptarsi Goswami has been given the responsibility to select Resource Person to conduct the workshop, who will be officially invited by the Principal.

However, the principal suggested that for non-teaching staff, the workshop will be held in offline mode, maintaining COVID protocol after the puja vacation.

6. Introduction of Online Value-added Courses in new session

It was proposed that online course on Communicative English may be started in the academic session 2021- 22. Dr. Ronita Roy, Associate Professor, Department of English who is an expert in the field, may act as a resource person. The principal will talk to Dr. Roy

in this matter. Prof. Kunal Halder, Member of I.Q.A.C. and Head of the Department of English, was requested to come up with the detailed proposal. The principal suggested that the previously proposed online course on Tally/ GST, to be conducted by the department of Commerce, may be deferred for the time being, due to shortage of teaching staff in the concerned department.

7. Miscellaneous

7.1 Online class in Session 2021-22

A Virtual Meeting with departmental heads and Coordinator and some members of I.Q.A.C., will be conducted by the Principal on 14.09.2021, regarding commencement of online classes for B.A./ B.Sc./ B.Com. Semester 3 and Semester 5 (under CBCS curriculum) in the academic session 2021- 2022.

It was proposed that an online orientation will be held on October 1, 2021, for newly admitted B.A./ B.Sc./ B.Com. Semester 1 students. The online orientation session will be streamed in YouTube.

7.2 Re-introduction of online portal for competitive exam

Sri Jahar Lal Das proposed that online portal for Competitive Examination will be re-introduced for the benefit of the students.

7.3 Revival of SC/ ST Cell

SC/ ST cell to be revived at the earliest.

There being no other business to discuss the meeting ended with vote of thanks to the chair.

Amitava Dutta

Dr. Amitava Dutta
Principal & Chairperson
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009

Sreejata Biswas

Dr. Sreejata Biswas
Coordinator, IQAC
Bangabasi Morning College

Coordinator, IQAC
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18.09.2021

NOTICE

A Joint Meeting of I.Q.A.C. and Women's Cell will be held virtually on 22.09.2021, Wednesday at 7.00 p.m. to discuss on the following agenda.

AGENDA:

1. REPORT OF WOMEN'S CELL ACTIVITIES IN THE SESSION 2020 – 2021.
2. PLANNING WOMEN'S CELL ACTIVITIES IN THE SESSION 2021-2022.
3. ORGANISING PROGRAMME OF WOMEN'S CELL IN THE SESSION 2021-2022.

All members of I.Q.A.C. and Women's Cell are requested to kindly join the meeting using the link given below:

meet.google.com/amw-iwcz-adc

Sd/-

Amitava Dutta

(Dr. Amitava Dutta)

Principal

and

Chairperson, I.Q.A.C.

Bangabasi Morning College

Principal

Bangabasi Morning College

Kolkata – 700 009

Sd/-

Sreejata Biswas

(Dr. Sreejata Biswas)

Co-ordinator, I.Q.A.C.

Bangabasi Morning College

Coordinator, IQAC
BANGABASI MORNING COLLEGE
KOLKATA-700009

**Minutes of Joint Meeting of I.Q.A.C. and Women's Cell, Bangabasi Morning College
held on 22.09.2021 at 07.00 p.m. through google meet**

Members Present

Dr. Amitava Dutta, Principal & Chairperson
Dr. Asutosh Kumar, Bursar and Member, I.Q.A.C.
Prof. Sk Mustak Ahmed, Teacher Member, I.Q.A.C.
Dr. Papiya Saha, Teacher Member, I.Q.A.C.
Dr. Moumita Sarkar (Samanta), Teacher Member, I.Q.A.C.
Dr. Saptarsi Goswami, Teacher Member, I.Q.A.C.
Prof. Kunal Kumar Halder, Teacher Member, I.Q.A.C.
Dr. Sreeparna Tarafdar, Teacher Member, I.Q.A.C.
Sri Biswajit Das, Alumnous Member, I.Q.A.C.
Dr. Trayee Biswas, Convenor, Women's Cell
Dr. Atreyee Basu, Teacher Member, Women's Cell
Smt. Sabiha Tazeen, Teacher Member, Women's Cell
Sri Biswajit Sarkar, Teacher Member, Women's Cell
Smt. Rina Roy, Non- Teacher Member, Women's Cell
Dr. Sreejata Biswas, Coordinator, I.Q.A.C.

Apology

Sri Jahar Lal Das, Member of G.B. and Member, I.Q.A.C.
Prof. Bandiram Mandi, Teacher Member, I.Q.A.C.
Dr. Milan Paul, External Expert, I.Q.A.C.
Dr. Mahammadi Tarannum, External Expert, I.Q.A.C.
Sri Dhiman Sen, Industrialist and Member, I.Q.A.C.
Sri Swapan Bhaduri, Head Clerck and Member, I.Q.A.C.

Minutes

1. The Principal stated that as per POSH ACT, 2013, an Internal Complaint Committee (ICC) has to be formed with the following members:
 - Dr. Amitava Dutta, Principal
 - Dr. Malabika Bhowmick, Presiding Officer (Assistant Professor in Bengali)
 - Dr. Ronita Roy, Member (Associate Professor in English)
 - Dr. Trayee Biswas, Member (Assistant Professor in Botany)
 - Dr. Parvin Banu, Member (NGO Representative)
2. It was decided to organise a State Level Webinar on **“Unsafe Spaces and Legal Safeguards: A Legal Awareness Initiative”** on 8th October, 2021, to be held from 7.00 p.m. through virtual platform.

3

Dr. Aparna Bandyopadhyay, Associate Professor, Department of History, Diamond Harbour Women's University, West Bengal will be invited as a Guest Speaker to deliver a talk in the webinar. The detailed programme will be chalked out by members of I.Q.A.C. and Women's Cell jointly.

There being no other business to discuss the meeting ended with vote of thanks to the chair.

Amitava Dutta

Dr. Amitava Dutta
Principal &
Chairperson
Bangabasi Morning College

Trayee Biswas

Dr. Trayee Biswas
Convenor, Women's Cell
Bangabasi Morning College

Sreejata Biswas

Dr. Sreejata Biswas
Coordinator, IQAC
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009

Coordinator, IQAC
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07.02.2022

NOTICE

A meeting of I.Q.A.C. will be held on 15.02.2022 (Tuesday) at 9.30a.m. in the office of the Principal to discuss the following agenda. All members are requested to kindly attend the meeting.

AGENDA

1. A.Q.A.R.submission for the session 2020-2021 in new format
2. Regular academic activities
3. Miscellaneous

Amitava Dutta
(Dr. Amitava Dutta)
Principal,
Bangabasi Morning College,
Kolkata - 700 009
And Chairperson, I.Q.A.C.
Bangabasi Morning College

Sreejata Biswas
(Dr. Sreejata Biswas)

Co-ordinator, I.Q.A.C.
Bangabasi Morning College
Coordinator, IQAC
BANGABASI MORNING COLLEGE
KOLKATA-700009

Name of the Members		Signature
Sri Jahar Lal Das	G.B. Member	
✓ Dr. Asutosh Kumar	Bursar (Administrative Officer)	<i>Asu</i> <i>10/2/22</i>
Prof. Bandiram Mandi	Teacher Member	<i>Bandiram Mandi</i>
Sk. Mustak Ahmed	Teacher Member	<i>Mustak Ahmed 8/2/22</i>
✓ Dr. Papiya Saha	Teacher Member	<i>Papiya Saha 9/2/22</i>
Dr. Moumita Sarkar (Samanta)	Teacher Member	<i>Moumita 7/2/22</i>
Dr. Saptarsi Goswami	Teacher Member	
✓ Prof. Kunal Kumar Halder	Teacher Member	<i>Kip</i> <i>10/02/2022</i>
Dr. Sreeparna Tarafdar	Teacher Member	<i>Sreeparna Tarafdar (Capitology)</i> <i>7/02/22</i>
Sri Swapan Bhaduri	Head Clerk	<i>Swapan Bhaduri</i>

Meeting of I.Q.A.C., Bangabasi Morning College held on 15.02.2022 in the Office of the Principal at 09.30 a.m.

Members Present

Name of the Members		Signature
Dr. Amitava Dutta	Principal & Chairperson	Amitava Dutta
Sri Jahar Lal Das	G.B. Member	Jahar Lal Das 15/2/22
Dr. Milan Paul	External Expert (Former Principal, Raja Peary Mohan College)	ABSENT
Dr. Mahammadi Tarannum	External Expert (Vice Principal, Surendranath Law College)	ABSENT
Sri Praveen Kumar Bahety	Industrialist	Praveen Kumar Bahety
Sri Biswajit Das	Alumnous Member	Biswajit Das
Sri Priyabrata Sen	Guardian Representative	APOLOGY
Dr. Asutosh Kumar	Bursar (Administrative Officer)	Asutosh Kumar 15/2/22
Dr. Bandiram Mandi	Teacher Member	Bandiram Mandi
Prof. Sk. Mustak Ahmed	Teacher Member	APOLOGY [R.C.]
Dr. Papiya Saha	Teacher Member	Papiya Saha 15/2/22
Dr. Moumita Sarkar (Samanta)	Teacher Member	Moumita Sarkar 15/2/22
Dr. Saptarsi Goswami	Teacher Member	Saptarsi Goswami 15/2/22
Prof. Kunal Kumar Halder	Teacher Member	Kunal Kumar Halder 15/02/2022
Dr. Sreeparna Tartafdar	Teacher Member	APOLOGY [R.C.]
Sri Swapan Bhaduri	Head Clerk	Swapan Bhaduri 15/2/22
Sri Subham Saha	Student Representative	ABSENT
Dr. Sreejata Biswas	Coordinator	Sreejata Biswas 15-2-2022

**Minutes of the Meeting of I.Q.A.C., Bangabasi Morning College held on
15.02.2022 at 9.30 a.m. in the office of the Principal**

Members Present

Dr.Amitava Dutta, Principal & Chairperson
Sri Jahar Lal Das, Member of G.B.
Sri Praveen Kumar Bahety, Industrialist
Sri Biswajit Das, Alumnous Member
Dr.Asutosh Kumar, Bursar
Dr. Papiya Saha, Teacher Member
Dr.Moumita Sarkar (Samanta), Teacher Member
Prof. Bandiram Mandi, Teacher Member
Dr. Saptarsi Goswami, Teacher Member
Prof. Kunal Kumar Halder, Teacher Member
Sri Swapan Bhaduri, Head Clerk
Dr. Sreejata Biswas, Coordinator

Apology

Prof. Sk. Mustak Ahmed, Teacher Member
Dr. Sreeparna Tarafdar, Teacher Member
Sri Priyabrata Sen, Member (Parents' Representative)

Absent

Dr. Milan Paul, External Expert
Dr. Mahammadi Tarannum, External Expert
Subham Saha, Member (Students' Representative)

1. Confirmation of the Minutes of Last Meetings

Minutes of meeting of I.Q.A.C. held on **13.09.21** and joint meeting with Women's Cell held on **22.09.21** were read and confirmed.

2. Business Arising from the Last Minutes

2.1. Women's Cell matters

State Level Webinar on "**Unsafe Spaces and Legal Safeguards: A Legal Awareness Initiative**" was jointly organised with Women's Cell on 8th October, 2021. The webinar was held from 7.00 p.m. through google meet. Dr. Aparna Bandyopadhyay, Associate Professor, Department of History, Diamond Harbour Women's University, West Bengal, delivered a talk as Guest Speaker.

2.2.Reconstitution of IQAC as per NAAC recommendations

According to the latest guideline of NAAC on composition of I.Q.A.C., teacher member in I.Q.A.C. may be either Associate Professor or Assistant Professor. Therefore, previous proposal to include Smt. Susmita Koner, teacher representative of SACT can not be approved. However, Smt. Susmita Koner may act as a Secretary for providing assistance in the proceedings of I.Q.A.C.

Dr.Radharaman Bar, Assistant Professor, Department of Botany, was selected as a new teacher member.

Other members included are:

1. Sri Priyabrata Sen, Member (Parents' Representative)
2. Subham Saha, Member (Students' Representative)

2.3.Alumni Database updating

The work has not been initiated.

2.4.Nature Club

The Principal stated that the original registration documents of Nature Club could not be found. Dr.Papiya Saha was selected as the Secretary of Nature Club and was requested to reconstitute the club and restore its activities.

2.5. Report on A.Q.A.R. Submission for the session 2019-2020

A.Q.A.R. for the session 2019-2020 had been accepted by NAAC. The report is published in college website.

2.6.Programme for Students' psychological support

In view of the upcoming event of WORLD WILDLIFE DAY, which is celebrated on 3rd March every year, Coordinator Dr. Sreejata Biswas proposed to organise Online Poster Competition for students. Dr. Biswas and Dr. Papiya Saha will act as convenors and Dr. Radharaman Bar was selected as the Organising Secretary.

Students will be asked to send Digital Posters on 3rd and 4th March, 2022, through Email on any of the following theme:

- Endangered Plants and Animals
- Ecosystem Conservation
- Biodiversity Hotspots in India
- Zoonotic Disease and Wildlife
- Biodiversity and COVID 19.

Prizes will be awarded to best three posters.

2.7. Online Workshop on Computer Training for Teachers

State Level Workshop, REVIEWING COMPUTER APPLICATIONS IN EDUCATION SECTOR, was held for teachers on 28.09.2021 from 07.00 p.m. Sri Pritimoy Sanyal, Head, Technology Cell, Maulana Abul Kalam Azad University of Technology, W.B., conducted the workshop through google meet.

2.8. Introduction of Online Value- added Courses in New Session

Since college has re-opened for holding physical classes, value-added / certificate courses may be held offline. In order to start a certificate course on Communicative English, Principal Dr. Amitava Dutta will hold meetings with the teachers of the Department of English and discuss the details.

Principal Dr. Dutta stated that the technology company Cognizant had offered him a proposal to provide free training programme for students. He will discuss the matter with the teachers of the Department of Computer Science and do the needful.

Dr. S. Biswas showed interest to introduce a certificate course on Ornamental Fish Culture that may be conducted by the Department of Zoology. But the matter was postponed for the time being, due to shortage of space.

2.9. Online Orientation Session for Students

Online orientation for newly admitted B.A./ B.Sc./ B.Com. Semester 1 students could not be held on October 1, 2021 due to time constraint. However, departments individually conducted online orientation sessions for semester 1 students.

2.10. Re-introduction of online portal for competitive exam

For re-introduction of online portal for competitive examinations, one orientation class will be organised.

3.A.Q.A.R. submission for the session 2020-2021 in new format

A.Q.A.R. for the session 2020-2021 to be submitted within 31st March, 2022 as per the new format. Academic year 20-21 data will be considered from 1st June, 2020 to 31st December, 2021.

Details of Work Distribution for Collection and Preparation of Data Related to
PART B of the A.Q.A.R.

NAME OF THE TEACHER	METRIC NO.	EXCEL SHEET NO.
DR. A KUMAR	3.1.1, 3.1.2, 4.1.4, 4.2.2, 4.2.3, 4.4.1, 6.2.3, 6.3.2, 6.4.1, 6.4.2,	3.1.1 & 3.1.2, 4.1.4 & 4.4.1, 4.2.2. & 4.2.3, 6.2.3, 6.3.2, 6.4.2
PROF. M. AHMED	1.1.3, 1.2.1, 6.4.3,	1.1.3, 1.2.1,
PROF. B. MANDI	2.1.1, 2.1.2, 2.2.2, 2.3.3, 2.4.1, 2.4.2, 2.4.3, 2.6.3, 5.1.5,	2.1, 2.2, 2.3, 3.1, 3.2, 2.1.1, 2.1.2, 2.4.1 & 2.4.3, 2.4.2, 2.6.3,
DR. P. SAHA	3.1.3, 3.2.1, 3.2.2, 3.4.1, 5.1.3,	3.1.3, 3.2.1, 3.2.2, 3.4.1, 5.1.3,
DR. M. S. SARKAR	3.3.2, 3.3.3, 3.3.4, 5.3.1, 5.3.3,	3.3.2, 3.3.3 & 3.3.4, 5.3.1, 5.3.3,
DR. S. TARAFDAR	4.1.1, 4.1.2, 4.1.3, 4.2.4, 4.3.2, 5.1.1, 5.1.2, 6.3.4,	4.1.3, 5.1.1 & 5.1.2, 6.3.4,
PROF. KUNAL K. HALDER	1.3.1, 2.2.1, 2.3.1, 2.5.1, 2.5.2, 4.4.2, 5.3.2, 7.1.1, 7.1.9,	
DR. R. BAR	5.2.1, 5.2.2, 5.2.3	5.2.1, 5.2.2, 5.2.3
DR. S. GOSWAMI	4.2.1, 4.3.1, 4.3.3,	5.2.1, 5.2.2, 5.2.3
DR. S. BISWAS	1.1.1, 1.1.2, 1.2.2, 1.2.3, 1.3.2, 1.3.3, 1.4.1, 1.4.2, 2.3.2, 2.6.1, 2.6.2, 2.7.1, 3.3.1, 3.4.2, 5.1.4, 5.4.1, 5.4.2, 6.1.1, 6.1.2, 6.2.1, 6.2.2, 6.3.1, 6.3.3, 6.3.5, 6.5.1, 6.5.2, 6.5.3, 7.1.2, 7.1.3, 7.1.4, 7.1.5, 7.1.6, 7.1.7, 7.1.8, 7.1.10, 7.1.11, 7.2.1	1.1, 1.2.1, 1.2.3, 1.3.2, 1.3.3, 3.4.2, 5.1.4, 6.3.3, 6.5.3

4.Regular academic activities

Offline classes have started from 03.02.2022 for Semester 4 and 6. Internal assessment of Semester I will be held as per rule on the dates prescribed by University of Calcutta.

There being no other business to discuss the meeting ended with vote of thanks to the chair.

Amitava Dutta

Dr.Amitava Dutta
Principal &Chairperson
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009

Sreejata Biswas

Dr. Sreejata Biswas
Coordinator, IQAC
Bangabasi Morning College

Coordinator, IQAC
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08.03.2022

NOTICE

A meeting of the Internal Members of I.Q.A.C. along with the Member from the Management will be held on 15.03.2022 (Tuesday) at 10.00 a.m. in the office of the Principal to discuss the following agenda. All members are requested to kindly attend the meeting.

AGENDA

1. A.Q.A.R. submission for the session 2020-2021

Amitava Dutta
(Dr. Amitava Dutta)
Principal
And Chairperson, I.Q.A.C.
Bangabasi Morning College
Principal
Bangabasi Morning College
Kolkata - 700 009

Sreejata Biswas
(Dr. Sreejata Biswas)
Co-ordinator, I.Q.A.C.
Bangabasi Morning College
Coordinator, I.Q.A.C.
BANGABASI MORNING COLLEGE
KOLKATA-700009

Name of the Members		Signature
Sri Jahar Lal Das	G.B. Member	<i>Jahar Lal Das</i> 27/3/22
Dr. Asutosh Kumar	Bursar (Administrative Officer)	<i>Asu</i> 17/3/22
Prof. Bandiram Mandi	Teacher Member	<i>Bandiram Mandi</i>
Sk. Mustak Ahmed	Teacher Member	<i>Sk. Mustak Ahmed</i> 08/3/22
Dr. Papiya Saha	Teacher Member	<i>Papiya Saha</i> 9/3/22
Dr. Moumita Sarkar (Samanta)	Teacher Member	<i>Moumita Sarkar</i> 9/3/22
Dr. Saptarsi Goswami	Teacher Member	<i>S. Goswami</i> 15/3/22
Prof. Kunal Kumar Halder	Teacher Member	<i>Kunal Kumar Halder</i> 12/03/2022
Dr. Sreeparna Tarafdar	Teacher Member	<i>Sreeparna Tarafdar</i> 9/3/22
Dr. Radharaman Bar	Teacher Member	<i>Radharaman Bar</i> 8/3/22
Sri Swapan Bhaduri	Head Clerk	<i>Swapan Bhaduri</i>

Meeting of the Internal Members of I.Q.A.C. along with Member from the Management
held on 15.03.2022 at 10.00 a.m. in the office of the Principal

Members Present

Name of the Members		Signature
Dr. Amitava Dutta	Principal & Chairperson	<i>Amitava</i> 15/3/22
Sri Jahar Lal Das	G.B. Member	<i>Jahar Lal Das</i> 15/3/22
Dr. Asutosh Kumar	Bursar (Administrative Officer)	<i>As</i> 15/3/22
Prof. Bandiram Mandi	Teacher Member	<i>Bandiram Mandi</i>
Prof. Sk. Mustak Ahmed	Teacher Member	<i>MS</i> 15/3/22
Dr. Papiya Saha	Teacher Member	<i>P Saha</i> 15/3/22
Dr. Moumita Sarkar (Samanta)	Teacher Member	<i>M Sarkar</i> 15/3/22
Dr. Saptarsi Goswami	Teacher Member	<i>S. Goswami</i> 15/3/22
Prof. Kunal Kumar Halder	Teacher Member	APOLOGY
Dr. Sreeparna Tarafdar	Teacher Member	<i>Sreeparna Tarafdar</i> 15/03/22
Dr. Radharaman Bar	Teacher Member	<i>Radha Ramman Bar</i> 15/3/22
Sri Swapan Bhaduri	Head Clerk	<i>Swapan Bhadur</i> 15/3/22
Dr. Sreejata Biswas	Coordinator	<i>Sreejata Biswas</i> 15.3.2022

Minutes of the meeting of Internal Members of I.Q.A.C. along with the Member from the Management, Bangabasi Morning College held on 15.03.2022 at 10.00a.m. in the office of the Principal

Members Present

Dr. Amitava Dutta, Principal & Chairperson
Sri Jahar Lal Das, Member of G.B.
Dr. Asutosh Kumar, Bursar
Prof. Sk Mustak Ahmed, Teacher Member
Prof. Bandiram Mandi, Teacher Member
Dr. Papiya Saha, Teacher Member
Dr. Moumita Sarkar (Samanta), Teacher Member
Dr. Saptarsi Goswami, Teacher Member
Dr. Sreeparna Tarafdar, Teacher Member
Sri Swapan Bhaduri, Head Clerck
Dr. Sreejata Biswas, Coordinator

APOLOGY

Prof. Kunal Kumar Halder, Teacher Member

Business Arising

A.Q.A.R. preparation for the session 2020-2021

- The status regarding collected data were discussed. Further discussions were made in regards of processing the data as per the metrics and data sheet, of NAAC- AQAR guidelines.
- Some geotagged photography was still required. Members assured to take photographs of the infrastructural facilities of the college at the earliest and prepare the relevant reports.
- It was decided to complete the AQAR soon so that the same can be placed before the Governing Body in their meeting to be held shortly.
- As soon as the completed AQAR gets approved in the GB, uploading work will start and final submission of AQAR in NAAC portal will be completed within 31.03.2022.

There being no other business to discuss the meeting ended with vote of thanks to the chair.

Amitava Dutta

Dr. Amitava Dutta
Principal & Chairperson
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009



Sreejata Biswas

Dr. Sreejata Biswas
Coordinator, IQAC
Bangabasi Morning College

Coordinator, IQAC
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Date: 29/04/2022

NOTICE

A meeting with the Internal Members of I.Q.A.C. will be held on 30/04/2022 (Saturday) at 10:30 a.m. in the meeting room to discuss the following agenda. All the members are requested to kindly attend the meeting.

AGENDA

1. Different Committees of Bangabasi Morning College and their activities in the last session (2021)
2. Miscellaneous

Amitava Dutta

(Dr. Amitava Dutta)
Chairperson, I.Q.A.C.
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009



Radha Raman Bar
29/04/2022

(Dr. Radharaman Bar)
Co-ordinator, I.Q.A.C.
Bangabasi Morning College
Coordinator, IQAC
BANGABASI MORNING COLLEGE
KOLKATA-700009

Meeting of I.Q.A.C. Bangabasi Morning College held on 30.04.2022 in the Office of the Principal at
10:30 a.m.

Members Present

Name of the members		Signature
Dr. Amitava Dutta	Chairperson, Principal	Amitava DUTTA
Sri Jahar Lal Das	G.B. Member	APOLOGY
Dr. Asutosh Kumar	Bursar (Administrative Officer)	
Dr. Malabika Bhowmik	Secretary, Teachers' Council	Malabika Bhowmik
Dr. Papiya Saha	Teacher Member	APOLOGY
Sk. Mustak Ahmed	Teacher Member	APOLOGY
Dr. Bandiram Mandi	Teacher Member	Bandiram Mandi
Dr. Moumita ^{Sarkar} Sen (Samanta)	Teacher Member	Moumita 30/4/22
Dr. Sreeparna Tarafdar	Teacher Member	Sreeparna Tarafdar 30/4/22
Dr. Saptarshi Goswami	Teacher Member	APOLOGY
Sri Kunal ^{Kumar} Haldar	Teacher Member	Kunal 30/04/22
Sri Swapan Bhaduri	Head Clerk	Swapan Bhaduri
	Student Representative	
Dr. Radharaman Bar	Co-ordinator	Radha Ramon Bar 30/4/22



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Committees and the Members

	Committees	Members
1	RUSA Committee	Dr Amitava Dutta principal Professor Mushtaq Ahmed convener Shri Jawaharlal Das government Nominee Dr Prasenjit Mukherjee University Nominee Dr Radharaman Bar IQAC coordinator Nilanjan Saha executive engineer PWD Smt Sipra Haldar (Mitra) accountant Souvik Bose technical support
2	UGC Committee	Professor Mushtaq Ahmed convener Dr Sreeparna Tarafdar Professor Atul Chandra Biswas Professor Chumu Sherpa Shri Souvik Bose
3	Finance Sub-Committee	Remains unchanged
4	Academic Sub-Committee	Remains unchanged
5	Development Sub-Committee	Remains unchanged
6	Library Sub-Committee	Sri Srimanta Pal convener Dr Prasenjit Sarkar Dr Tulika Chakraborty Professor Bikash Chandra Das Professor Priyanka Saha
7	Students' Welfare Sub-Committee / (Placement Cell)	Professor Bandiram Mandi convener Dr Papiya Saha Dr Tulika Chakraborty Dr Sreeparna Tarafdar Professor Kunal Haldar Professor Priyanka Saha Shri Swapan Bhaduri
8	Grievance redressal cell	Professor Kasturi Roy Chatterjee Convener Dr Trayee Biswas Professor Biswajit Sarkar Professor Malabika Bhowmick Shri Sanjay Pandey
9	Women cell	Dr Trayee Biswas convener Dr Papiya Saha Professor Malabika Bhowmick Professor Kasturi Roy Chatterjee Professor Biswajit Sarkar



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		Professor Priyanka Mallick Professor Susmita Koner Professor Pallavi Roy Smt Rina Roy
10	SC/ ST cell	Professor Bandiram Mandi convener Dr Nilormi Biswas Professor Atul Chandra Biswas Smt Sipra Haldar (Mitra) accountant Professor Subrata Hansda Professor Mushtaq Ahmed Professor Kunal Haldar
11	Service book sell	Dr Ronita Roy convener Dr Radharaman Bar Dr Papiya Saha Professor Arup Debnath Shri Swapn Bhaduri
12	Internal complaint cell (ICC)	Remains unchanged
13	Anti ragging cell	Professor Partha Bhattacharya Convener Professor Priyanka Mallick Professor Biswajit Sarkar Professor Debasish Choudhury Dr Madan Chandra Karan
14	PF committee	Dr Bimal Sarkar convener Dr Moumita Sarkar (Samanta) Professor Bikash Chandra Das Dr Satadal Paul Professor Nilanjan Patra Shri Swapn Bhaduri Head clerk Smt Sipra Haldar (Mitra) accountant
15	Students' scholarship committee	Dr Amitava Dutta principal Shri Swapn Bhaduri Head clerk Professor Bandiram Mandi convener Shri Deepan Malakar Ayanisha Pal
16	Health Scheme cell	Dr Bimal Sarkar convener Professor Mushtaq Ahmed Dr Amit Kumar Dutta Professor Atul Chandra Biswas



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Minutes of the Meeting of I.Q.A.C., Bangabasi Morning College held on 30.04.2022 in the office of the Principal at 10:30 a.m.

Apology

Sri Jahar Lal Das	G.B. Member
Dr. Papiya Saha	Teacher Member
Sk. Mustak Ahmed	Teacher Member
Dr. Saptarshi Goswami	Teacher Member

1. Confirmation of the minutes of last Meetings
Minutes of Meeting of I.Q.A.C. held on 15.3.2022 were read and confirmed.
2. Review of different Committees of Bangabasi Morning College
The activities of different committees of Bangabasi Morning College were discussed in details and opinion were taken whether any work related to specific committees were pending or to be completed in the present session.
3. Proposition of inclusion of new members
Names of members for different committees were proposed for the inclusion to facilitate the works.

There being no other business to discuss the meeting ended with vote of thanks to the chair.

Amitava Dutta

(Dr. Amitava Dutta)
Chairperson, I.Q.A.C
Bangabasi Morning College

Principal
Bangabasi Morning College
Kolkata - 700 009

Radharaman Bar

(Dr. Radharaman Bar)
Co-ordinator, I.Q.A.C
Bangabasi Morning College

Coordinator, IQAC
BANGABASI MORNING COLLEGE
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Date: 19/08/2022

NOTICE

A meeting with Internal Members of I.Q.A.C. will be held on 26/08/2022 (Friday) at 10:00 a.m. in the meeting room to discuss the following agenda. All the members are requested to kindly attend the meeting.

AGENDA

1. Proposal for MEMORANDUM OF UNDERSTANDING with other Institution.
2. LMS revival
3. Miscellaneous

Amitava Dutta

(Dr. Amitava Dutta)

Chairperson, I.Q.A.C

Bangabasi Morning College

Principal

Bangabasi Morning College

Kolkata - 700 009

RadhaRaman Bar
19/8/22

(Dr. Radharaman Bar)

Co-ordinator, I.Q.A.C

Bangabasi Morning College

Coordinator, IQAC

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2

Meeting of I.Q.A.C. Bangabasi Morning College held on 26/08/2022 (Friday) in the Office of the Principal at 10:00 a.m.

Members Present

Name of the members		Signature
Dr. Amitava Dutta	Chairperson, Principal	Amitava Dutta
Sri Jahar Lal Das	G.B. Member	APOLOGY
Dr. Asutosh Kumar	Bursar (Administrative Officer)	Asutosh Kumar 26/8/22
Dr. Malabika Bhowmik	Secretary, Teachers' Council	Malabika Bhowmik 26/8/22
Dr. Papiya Saha	Teacher Member	Papiya Saha 26/8/22
Sk. Mustak Ahmed	Teacher Member	MA 26.8.22
Dr. Bandiram Mandi	Teacher Member	Bandiram Mandi 26/8/22
Dr. Moumita Sarkar (Samanta)	Teacher Member	Moumita Sarkar 26/8/22
Dr. Sreeparna Tarafdar	Teacher Member	APOLOGY
Dr. Saptarshi Goswami	Teacher Member	S. Goswami 26/8/22
Sri Kunal ^{Kr.} Haldar	Teacher Member	Kunal Haldar 26/08/22
Sri Swapan Bhaduri	Head Clerk	Swapan Bhaduri
	Student Representative	
Dr. Radharaman Bar	Co-ordinator	Radharaman Bar 26/8/22



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Minutes of the Meeting of I.Q.A.C., Bangabasi Morning College held on 26/08/2022 (Friday) in the Office of the Principal at 10:00 a.m.

- 1) Discussed about MOU and exchange with Victoria College Institution. Five departments namely Anthropology, Bengali, Botany, Chemistry, History and Zoology Departments have principally agreed for exchange.
- 2) Different members of the committees and cells of the college were discussed and confirmed.
- 3) LMS issue was discussed and it was resolved.
- 4) It was discussed that SAR need to be started immediately.
- 5) It was discussed that old and irrelevant books need to be discarded to accommodate new books in the library. The representative teacher of each department needs to visit the library and mark the old books of their department.
- 6) The Laboratory Instruments of lab-based departments also need to be inspected and a stock register to be maintained.

The meeting ended with vote of thanks to the chair.

Amitava Dutta

(Dr. Amitava Dutta)

Chairperson, I.Q.A.C

Bangabasi Morning College

Principal

Bangabasi Morning College

Kolkata - 700 009

Radharaman Bar

(Dr. Radharaman Bar)

Co-ordinator, I.Q.A.C

Bangabasi Morning College

Coordinator, IQAC

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