



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>BANGABASI MORNING COLLEGE</b>
• Name of the Head of the institution	<b>DR AMITAVA DUTTA</b>	
• Designation	<b>PRINCIPAL</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>03323607586</b>	
• Mobile No:	<b>9051150146</b>	
• Registered e-mail	<b>bangabasimorning@gmail.com</b>	
• Alternate e-mail	<b>rramanbar@gmail.com</b>	
• Address	<b>19, Rajkumar Chakraborty Sarani, Kolkata 700009</b>	
• City/Town	<b>Kolkata</b>	
• State/UT	<b>West Bengal</b>	
• Pin Code	<b>700009</b>	
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges	<b>Affiliated College</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Calcutta				
• Name of the IQAC Coordinator	Dr. Radharaman Bar				
• Phone No.	08697224288				
• Alternate phone No.	9231968954				
• Mobile	08697224288				
• IQAC e-mail address	iqac@bangabasimorning.edu.in				
• Alternate e-mail address	rramanbar@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.bangabasimorning.edu.in/site/wp-content/uploads/2022/12/20_21_agar_report.pdf">http://www.bangabasimorning.edu.in/site/wp-content/uploads/2022/12/20_21_agar_report.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.bangabasimorning.edu.in/site/wp-content/uploads/2023/07/Academic-Calendar@2021-22.pdf">http://www.bangabasimorning.edu.in/site/wp-content/uploads/2023/07/Academic-Calendar@2021-22.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.80	2007	01/01/2007	31/12/2012
Cycle 2	A	3.03	2016	15/12/2016	15/12/2021
<b>6. Date of Establishment of IQAC</b>			22/04/2014		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>7</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
National Webinar on 'MANGROVES: The Coastal Guard' held on 20.07.2021.	
State level online Workshop on 'REVIEWING COMPUTER APPLICATIONS IN EDUCATION SECTOR' organized on 28.09.2021.	
State level Webinar on 'Unsafe Spaces and Legal Safeguards: A Legal Awareness Initiative' held on 08.10.2021.	
Online Poster Competition for students to celebrate 'World Wildlife Day' was organised on 3rd and 4th March 2022.	
Regular meeting of IQAC: Meetings held on 23.06.21, 9.8.21, 13.9.21, 22.9.2021 (with Women's Cell), 15.2.2022, 15.3.2022, 30.4.22, 26.8.2022.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
1) Rendering assistance to economically challenged students	1) Financial assistance rendered to economically challenged students. In view of the pandemic huge amount of concession in fees allowed.
2) Continuation of Re-medial and Tutorial classes.	2) Remedial and Tutorial classes continued.
3) Continuation of extension services through Students' Union, NCC and NSS.	3) Extension services rendered through Students' Union, NCC and NSS.
4) Academic and Administrative Audit by Internal Experts.	4) Academic and Administrative Audit by Internal Experts initiated.
5) Annual Sports for the Academic year 2021-2022.	5) Annual Sports for the Academic year 2021-2022 was organised in our College Ground on 10th March, 2022.
6) Faculty exchange programme	6) Communication with different Institution on Faculty exchange programme initiated.
7) Organising cultural programme and quiz through virtual media	7) Virtual cultural programme and online quiz organised
8) The activity of different Academic committees	8) The activity of different Academic committees reviewed.
9) Introduction of value-added courses.	9) The value-added courses introduced in the Department of English.
10) Introduction of certificate course on Ornamental Fish Culture	10) Introduction of certificate course on Ornamental Fish Culture postponed.
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	17/06/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	30/01/2023

**15. Multidisciplinary / interdisciplinary**

As an esteemed undergraduate college affiliated with the prestigious University of Calcutta, Bangabasi Morning College takes pride in upholding a rich tradition of academic excellence. Committed to nurturing well-rounded individuals, the college embraces the Choice Based Credit System (CBCS), implemented by our parent university since 2018-2019, to foster a dynamic and student-centric learning environment.

Bangabasi Morning College is willing to adopt a multidisciplinary curriculum and waiting for the decision of the University to be a part of it.

**16. Academic bank of credits (ABC):**

Bangabasi Morning College is willing to adopt the Academic Bank Credits (ABC) as proposed in NEP 2020 with the benefit of multiple entry and exit points. We are waiting for the decision of the University to be a part of it.

**17. Skill development:**

Bangabasi Morning College embraces the Choice Based Credit System (CBCS), implemented since 2018-2019, and catering the Skill Enhancement Courses as included in the syllabus among all the streams. Emphasizing experiential learning, the college incorporates project-based assignments that require students to tackle multifaceted problems. This approach encourages them to explore multiple angles and develop well-rounded solutions.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In Bangabasi Morning College, all the faculties deliver instructions to the students in the classroom in bilingual mode (English and vernacular). Department of English, Bengali, Hindi, Urdu and History teach its students the Modern Languages, rich heritage and culture of India.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college provides counseling and mentorship programs that guide students in making informed decisions about their educational journey. These resources help learners explore various academic paths and career opportunities. Emphasizing experiential learning, the college incorporates project-based assignments that require students to tackle multifaceted problems. This approach encourages them to explore multiple angles and develop well-rounded solutions.

**20.Distance education/online education:**

All teachers of Bangabasi Morning College encourage and engage students to highlight different challenges of the current socio-economic and environmental issues and share their ideas through Short Project works. The elaborate course structure offered by different departments of the College is time consuming and covers college hours. Different Add-on Courses are also conducted through online teaching mode. Virtual Seminars (Webinars) are also arranged time to time to enrich our students as well as teachers.

The college offers Post-Graduation in Commerce, Bengali, English, History, Chemistry and Environmental Science under Vidyasagar University Distance Education.

**Extended Profile****1.Programme**

1.1	35
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	5623
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	3489
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3		<b>1453</b>
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		<b>44</b>
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		<b>47</b>
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		<b>39</b>
Total number of Classrooms and Seminar halls		
4.2		<b>11405843</b>
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		<b>125</b>
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. **The Academic Calendar and Syllabus Distribution:** At the onset of each academic year, a meticulously crafted academic calendar based on syllabus is published and distributed among teachers and students containing schedule, topics and important events.

2. **Departmental Meetings:** To serve a democratic platform for discussions, departmental meetings are held at the commencement of each semester, before and after examinations, and during other significant events.

3. **CBCS:** Students are informed of CBCS through a comprehensive Orientation Programme (conducted online during pandemic).

4. **Tutorial Classes:** Since education goes beyond lectures, interactive tutorial classes along with regular lectures are taken by all the dedicated teachers providing personalized attention, clarifying doubts, and reinforcing concepts to the students.

5. **Empowering Educators:** Teachers actively engage in self-appraisal through meticulously maintained registers (online record during pandemic) monitored by Principal encouraging educators to improve pedagogy and teaching methodology. Teaching Execution Records, monitored by the HoDs, serve as a tool for accountability and growth.

6. **Quality Assurance:** An online AQAR is prepared (initiated during pandemic) to evaluate performance and identify areas for improvement. Faculty members who are member in University's Board of Undergraduate Studies play a vital role in curriculum development, ensuring institution's suggestions in shaping academic programs.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="http://www.bangabasimorning.edu.in/site/wp-content/uploads/2023/07/Academic-Calendar@2021-22.pdf">http://www.bangabasimorning.edu.in/site/wp-content/uploads/2023/07/Academic-Calendar@2021-22.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous



## Internal Evaluation (CIE)

The college strictly follows the Academic Calendar designed by the University of Calcutta. The same is published in College Website and Prospectus.

It includes the following:

1. Date of Commencement of classes
2. Date of Filling up forms for university exam.
3. Date of Commencement of university exam.
4. Date of College test
5. Date of Result of college test
6. Date of Publication of results.

In the year 2021, due to the pandemic, the University of

Calcutta had published various notices from time to time, regarding the programmes of admission, examination and publication of results.

On the basis of these, notices were published in college website and also shared in official WhatsApp groups.

Internal assessments were carried out following the instructions of the University of Calcutta.

Later, in the Month of February'2022, the Pandemic restrictions were withdrawn by the University; as a result various programmes like offline classes, examination and publication of results were resumed. There were some precautionary safety measures taken by the Institute like regular sanitization of the campus, maintain safety habits like wearing masks, etc.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://www.bangabasimorning.edu.in/site/wp-content/uploads/2023/07/Academic-Calendar@2021-22.pdf">http://www.bangabasimorning.edu.in/site/wp-content/uploads/2023/07/Academic-Calendar@2021-22.pdf</a>

<b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	<b>A. All of the above</b>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

29

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

45

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

45

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Bangabasi Morning College is affiliated to the University of Calcutta. Our college follows the curriculum designed by the university which integrates cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. The curriculum ensures both professional and general competencies. Rules and regulations of the college are also communicated through its annual prospectus for students and teachers. Course wise annual Academic Calendar is prepared and published for every subject for effective implementation of the curriculum. The gender issues are taken care

of by the Women's Cell where girl students are trained to be empowered through motivation programmes, health and hygiene awareness programmes and skill development programmes. The college conducts various programmes on Human Rights to provide awareness among students such as blood donation programmes, campaigning Swachh Bharath, health awareness programmes, tree plantation etc. A Solar Power Plant and has been installed. They contribute to sustainability. Bangabasi Morning College Nature Club seeks to disseminate values and principles to prevent wastage, conserve, recycle and reuse resources, control air, water and noise pollution, check plastic use and ensure regulated disposal of waste matter. We believe in maintaining a healthy environment for all our students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2621

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://bnqm-aimesccloud.in/WebFront/webfblink.aspx?type=G&amp;chartname=Pie">https://bnqm-aimesccloud.in/WebFront/webfblink.aspx?type=G&amp;chartname=Pie</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of sanctioned seats during the year**

7755

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1797

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Bangabasi Morning College is enriched with students with varying levels of merit and intelligence. We try to provide supplementary reference material and laboratory facilities to advanced learners, particularly those from weak economic backgrounds. Through additional learning resources from specific websites and e-books, the inquisitiveness of the learners is catered to; further, seminars/ webinars widen their horizon through the learned inputs from distinguished resource persons. Besides, students are encouraged to demonstrate their understanding of a topic by speaking, asking questions and participating in quiz competitions. Through a mentor-mentee system also all kinds of support are provided to the slow learners. Slow learners are urged to overcome their fears by a clear and simple explanation of the topic; talks by invited resource persons who are capable of lucid deliberation on the subject concerned without being unduly jargon-loaded are arranged to enable them to understand better. Teachers make every effort to ensure that they are approachable to the slow learners for any kind of academic support that they may seek. Simplified learning materials are provided to them for their benefit and necessary use. Advanced learners also help slow learners through peer learning. We

also encourage advanced learners to conduct workshops and seminars to share their knowledge.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5371	44

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

When educational institutions were closed for pandemics, Bangabasi Morning College adopted alternatives to traditional learning methods in emergencies to ensure that students are not left without studying and to prevent the epidemic from spreading. The traditional educational methods were replaced by e-learning. When lockdown was removed in different phases, our college started blended mode of learning. Then in the new normal situation our college came back in its own rhythm with new enthusiasm. Courses under the CBCS syllabus give ample scope to implement various student-centric methods. Different departments use different problem-solving methodologies. Courses like Communicative English are effectively used to train students to acquire proficiency in listening, speaking, reading and writing. Case Study, a course offered by us, is a participatory, discussion-based way of learning where students gain skills in critical thinking, communication, and group dynamics. We always strive to enhance the learning experience of learners in class through various interactive and participatory approaches apart from traditional teaching. These approaches aid in creating a feeling of responsibility in learners and makes learning a process of construction of knowledge. Group learning allows slow learners to develop problem-solving, interpersonal, presentational and communication skills to confirm quality in learning with peer

groups. We encourage students to practice various technical and non-technical skills through ICT aided seminar presentations and assignments, project development, student seminars, student development programs, workshops, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communications Technology (ICT) enabled tools are used by teachers to create, communicate, store and manage information.

ICT tools have become an essential part in teaching-learning process, specially during the pandemic, when all classes are conducted online.

ICT tools used by the teachers include

- laptop and desktop computers
- projectors
- smart class room
- wi-fi network
- G-suite
- printers etc.

Bangabasi Morning College has harnessed the power of ICT tools :

1. **Virtual Connections:** The college has overcome physical obstacles and enabled face-to-face interactions through the seamless integration of Google Meet and Zoom platforms.
2. **PowerPoint Pedagogy:** The lecturers with PowerPoint presentations provide an immersive learning expedition.
3. **Video Lectures:** Carefully designed video lectures are used to share lecturers' expertise outside the classroom. Platforms



like YouTube serve as channels that generously educate pupils' receptive minds.

4. The college holds fascinating online quizzes and writing challenges, elevating intellectual rivalry. Through constructive competition, participants participate in amicable wit fights.
5. Webinars: Distinguished experts delivers diverse topics in the webinars organised by the college.

The Learning Management System (LMS), which allows for the simple sharing of E-content with students, is promoted on the college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://bngm-aimesccloud.in/WebFront/tutorial.aspx">https://bngm-aimesccloud.in/WebFront/tutorial.aspx</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

755

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Each department has the liberty to conduct its internal assessment the way the faculty members feel, shall serve best the needs of the

students. Science departments combine the theoretical and practical in required proportions, while Commerce and Arts departments come up with a blend of conceptual, theoretical, aesthetic and linguistic elements to carry out their internal assessments. Since the CBCS structure makes Internal Assessment mandatory for every course, whether, Honours, General, Alternative or Compulsory, the college on its part has to abide by the instruction of the affiliating University i.e. The University of Calcutta while framing questions for Internal Assessments for all courses and semesters. However, class tests and preparatory/ surprise tests can be conducted transparently in the middle of any semester for any course as per the discretion of the teacher/ department concerned. The mode can be varied with speaking and listening skills tested periodically that may punctuate the more conventional mode of writing in an exam hall. Interdisciplinary approaches help make the internal assessment robust and dynamic. The assignments given to the students are evaluated based on various cognitive processes like knowledge, understanding, application, analysis, synthesis and evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In our college, any student can express his/ her grievance/s regarding the outcome of the internal examination, more so when it is conducted online. With network issues disrupting not only the teaching-learning process but the overall evaluation system as well, teachers are flexible and do not impose the rules stringently. At the beginning of the semester, faculty members inform the students in offline or online mode about the various components in the assessment process during the semester. As long as a student shows some proof that he/she did his/her part during the examination hours, teachers are considerate enough to accommodate necessary changes within a stipulated time frame so that the student concerned does not suffer any further damage than what the pandemic had already inflicted. Besides, teachers take care to brief the students about the technicalities of the internal examinations, particularly within the CBCS structure that still is quite recent. The experiment performed in the lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The Exam Committee addresses various

grievances of the students concerning the external examinations, application for revaluation and its marks, application for duplicate mark sheet etc through the departmental heads.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Bangabasi Morning College ensures a harmonious exchange of course outcomes, leaving no room for ambiguity.

1. The website: The college's website always provides information of different academic courses, different Examination Notices, announces cultural and extracurricular Programmes.
2. Prospectus: Nestled within the prospectus, a roadmap to essential details on admission procedures, CBCS curriculum courses, and the evaluation process.
3. Departmental Meeting: Within the departmental meetings, educators describe a collective vision for course outcomes. They discuss, every innovative resolutions to ensure courses flourish with unyielding efficacy.
4. Parent-Teacher Collaborations: The parent-teacher meetings echoes with information, including course outcomes. In this symbiotic partnership, parents gain insight into their ward's academic journey, while educators offer valuable guidance, bridging the communication gap.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://www.bangabasimorning.edu.in/site/wp-content/uploads/2022/03/Program_Course_outcome.pdf">http://www.bangabasimorning.edu.in/site/wp-content/uploads/2022/03/Program_Course_outcome.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Bangabasi Morning College has been evaluating Programme Outcomes (POs), Programme-Specific Outcomes (PSOs), and Course Outcomes (COs) through an ingenious blend of direct and indirect assessment methods.

Direct evaluation involves internal exams, viva voces, and MCQ tests, as well as University of Calcutta's demanding end-of-semester exams for intellectual growth.

Bangabasi Morning College offers engaging projects, challenging assignments, and online quizzes to maximize students' potential and foster inventiveness, while tutorials foster inquiry and community.

The priceless input gathered from pupils, graduates, and prestigious employers serves as the compass directing their academic journey, enabling them to turn precisely and deliberately in the direction of excellence.

The mission of Bangabasi Morning College is to develop whole people who are enriched by extracurricular activities. The college embraces the idea of service and instils ideals through its selfless participation in N.S.S. and other charitable causes. The commemoration of days with broad national and international appeal results in a genuine celebration of life's colourful tapestry.

Institution's Programme Outcomes, Programme-Specific Outcomes, and Course Outcomes are journeys for self-discovery, personal growth, and academic brilliance, empowering students to be knowledge and empathy beacons.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1454

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://bngm-amescloud.in/WebFront/webfblink.aspx?type=G&chartname=Pie>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

54

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings during the year**

36

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Every year programmes are organised by the college involving and sensitizing students towards social and environmental issues for their holistic development. Such extension activities include:

1. Blood donation camp,
2. Workshop on Health check-up,
3. Rallies and seminars,
4. Webinars etc.

National Service Scheme and National Cadet Corps Units of the college along with Students' Union undertake various extension activities in the neighbourhood and the community at large. Some of these activities are:

- Cleanliness Drive Programme
- Outreach and student exchange programme with other institutions,
- Observation of days of National and International importance like Constitution Day, International Yoga day, International Girl Child Day, World Mental Health Day, World Student Day, World Food Day, National Unity Day, World Aids Day, World Human Rights Day etc.
- Creation of documentaries and organising cultural programme on National Integration under Ek Bharat Shreshtha Bharat (EBSB) flagship programme
- COVID awareness programmes like Creation of Awareness Videos on



Covid 19, Distribution of Sanitisers, organising pledge programme to fight against Covid 19, sharing posters in puja pandals etc.

- Fit India Freedom Run, Cyclathon for Fit India Movement etc.

All these activities have high impact on the students to develop community relationship, leadership skill and promote mutual understanding.

File Description	Documents
Paste link for additional information	<a href="http://www.bangabasimorning.edu.in/facilitie/s/national-service-scheme/">http://www.bangabasimorning.edu.in/facilitie/s/national-service-scheme/</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

29

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

170

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2995

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college encompasses a well maintained two campuses ensuring for teaching, learning activities. The construction is going on in the second campus under RUSA 2.0. The second campus is 500 meters far from the main campus. The preferred construction is for vertical expansion of the building for more classrooms and other facilities. Though there are well furnished, well ventilated, spacious classrooms for conducting theory classes in Main Campus, but three separate colleges (morning, day and evening) run on the same campus for which the classrooms are not available everytime for conducting classes of other extra-curricular activities. Several departments including Principal's room, Professor Lounge, office has Wifi connectivity. The college has Smart Classroom with LCD Projector and ICT facilities. The Seminar Halls are regularly used for conducting Seminars at the college. The students are promoted for active involvement in paper presentations, group discussions etc. Though all the labs are well equipped and utilized for conducting practical classes as per the requirements of the curriculum but there are ample needs of new equipment and even more space for the betterment of the teaching-learning activities. The library is fully automated with KOHA Software. It has , E-data base (N-list) costing Rs 5000, 15522 text books costing Rs. 1056925, 312 reference books costing Rs. 423500 and 10 journals costing Rs. 5650 covering all B.A, B.sc, B.Com curriculum, as per 2021-2022 record. More books and journals will be introduced soon in the library. A well maintained canteen is located inside the college which has been functioning efficiently.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.bangabasimorning.edu.in/facilitie/s/">http://www.bangabasimorning.edu.in/facilitie/s/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute with its compulsory core courses and continuous evaluation scheme integrates sports and extra-curricular activities as essential components which are done not only for participation but also for assessment of the students. The college has adequate facilities for sports, games and cultural activities. Annual sports meet are held regularly. The college has own sports ground, own tent in Kolkata Maidan where annual sports are held. The facilities for Indoor sports and games that include table tennis, chess, carom, billiards etc. are available. These sports and games gave chance to the students to test their skills and compete with each other in variety of events. Winners are awarded with medals and trophies. Gymnasium also exists in the college. Interested students enrolled their name for fitness. Social feast, 'Basanta Utsav', 'Saraswati Puja', 'Rakhi Bandhan Utsav', Independence Day, Republic Day are celebrated in the college. A large number of students actively participate in all events. Special Programs on self-defense especially for females and Yoga-session, Cleanliness Campaign to maintain hygiene in the college and locality are organized by the NSS unit of the college. Camp training, Social Service and Community Development, Youth Exchange Program etc. are organized by NCC unit of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.bangabasimorning.edu.in/facilitie/s/">http://www.bangabasimorning.edu.in/facilitie/s/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

9

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.405843

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software: Koha

Nature of automation (fully or partially): Fully

Version: 3.14.06

Year of automation: 2016

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.42642**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**14**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Bangabasi Morning College is sufficiently equipped with IT facilities on both campuses which go through necessary maintenance and up-gradation on a regular basis. Every department is provided with multiple personal laptops. Lab-based departments like Botany, Chemistry, Mathematics, Physics, Computer Science, zoology, and Commerce are having printers, scanners, and projectors, 150+ computers for their functioning. On both campuses internet facility is provided for teachers, non-teaching staff, and students with multiple Internet connections through Wi-Fi routers adequate for referencing the internet as well as for effective teaching, and learning. Principals' room, examination room, Staff room, Offices, Library, and most of the departments (Botany, Chemistry, Computer science, Commerce, Physics, Mathematics, and Zoology) Students union room are having individual router connections. The college also provides a Learning management system (LMS) through the college website where teachers can upload study materials and students can access them by logging in with a given unique id. A well-maintained smart classroom is there for conducting departmental seminars, workshops, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

125

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
--------------------------------------------------------------------	--------------------

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**40.95813**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<b>No File Uploaded</b>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>

#### STUDENT SUPPORT AND PROGRESSION

##### 5.1 - Student Support

##### 5.1.1 - Number of students benefited by scholarships and free ships provided by the



**Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

921

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

333

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

73

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our college facilitates students' representation and engagement in various activities. Since the students are adult citizens of India, it is important to empower them in various spheres of activity. The Students' Council as a statutory body ensures that students' interests, needs and grievances are adequately addressed by the college administration. The General Secretary, who represents the students in the College Governing Body, is thus directly involved in administrative matters about students in the highest policy-making body of the institution. The Cultural Secretary and the Sports Secretary - to name a few - are engaged in conducting Cultural and

Sports events respectively, organized by the Students' Council every year. The Annual Social and Annual Sports are major events in the college calendar in which the students are actively engaged in taking up both organizational and participative challenges. As per the guidelines of the UGC, the Grievance Cell has been constituted with one student as a special invitee with academic merits. Through the NSS, the students reach out to a large number of deprived people and those suffering from the wreckage caused by natural calamities like cyclones and floods; such outreach activities were only furthered during the pandemic period in various forms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Members of Alumni Association give feedback for maintaining the heritage of the institution and for betterment of academic atmosphere.

- Annual Reunion and Cultural Programme are organized by the alumni.

Eminent alumnous members are felicitated every year in the annual programme. A souvenir is also published. Due to the pandemic these activities could not be performed in 2020-'21.

- Rallies, Health Camp and Blood Donation Camp were organized in pre-pandemic period and Post pandemic Period (in 2022)

File Description	Documents
Paste link for additional information	<a href="http://www.bangabasimorning.edu.in/alumni/">http://www.bangabasimorning.edu.in/alumni/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Bangabasi Morning College is an educational institution with a rich cultural tradition.

**Vision:** The motto inscribed in the emblem of the college upholds the ideals of the institution. It is taken from the Bhagawad Gita: "Pranipatena Pariprasnena Sevaya": It is through reverential questioning that one learns, and that knowledge ultimately helps render service to the cause of humanity.

**Mission:** The college follows the mission of disseminating higher and progressive education, particularly to those who suffer from the curse of poverty.

The vision, mission and objectives are conveyed to all stakeholders through institutional website. These are also conveyed to every new batch of students during the orientation programme and introductory lectures.

The Institution, inspired by its vision and in accordance to the mission, prepares the perspective plan for five years and effectively implements it.

The Principal as Head of the Institution leads the College in all activities.

The apex decision making body of the College is the Governing Body.

The Governing body is headed by the Chairman.

The other major decision- making bodies are the Teachers' Council, Finance Sub-committee and Academic Sub-committee.

The IQAC plays a leading role in proposing quality sustenance and quality enhancement policies and also reviewing the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Bangabasi Morning College fosters a culture of participative management, involving all stakeholders in its journey towards excellence. The Governing Body, composed of external and internal members, combines diverse perspectives to create a holistic learning environment. The Teachers' Council and IQAC foster unity and collective responsibility, while the RUSA committee and subcommittees promote collaboration and innovation. The college adheres to the POSH act, 2013, and establishes the Internal Complaint Committee (ICC) to protect students from harassment. The college's Students' Union represents youthful passion and leadership, with annual elections involving class representatives from each stream and year. Subcommittees for Cultural, Sports, Magazine, Finance, and Common Room activities also contribute to the college's growth and progress. Student representation is ensured in decision-making, with elected student representatives in the Governing Body and the Admission Committee. Bangabasi Morning College stands tall as an institution that thrives on participation,

where collective dreams shape a future brimming with promise. Embracing the essence of democracy, the college creates a symphony of learning and growth, nurturing leaders of tomorrow and empowering minds to embrace the world's challenges with courage and compassion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our college is steadfast in its purpose to democratize higher education, reaching every corner of society regardless of caste, creed, or socioeconomic status, as it pursues a lofty goal. We work to narrow the learning accessibility gap because we think that knowledge has no bounds.

Online learning unfolds as a dynamic thread in the vast tapestry of contemporary education, tying itself into the very foundation of our academic environment. We successfully implemented a cutting-edge Learning Management System (LMS) to bring life to our digital world by embracing this disruptive wave. This web-based technology, which is effortlessly incorporated into our college's website, is a shining example of innovation and promotes a lively and engaging learning environment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://bngm-aimesccloud.in/WebFront/tutorial.aspx">https://bngm-aimesccloud.in/WebFront/tutorial.aspx</a>
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college reflects effective and efficient functioning of the institutional bodies.



As the Head of the institution, the Principal supervises the academic and administrative wings.

Academic departments include the Head of the department, teachers and for laboratory- based departments the non -teaching staff also.

Administrative office is lead by the head clerk who supervises the administrative staff.

Bursar supervises the accounts section that includes the accountant and cashier.

Principal is the chairperson of all subcommittees and also the IQAC.

Composition of the IQAC is in accordance to the guidelines.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://www.bangabasimorning.edu.in/quality-enhancement/organogram/">http://www.bangabasimorning.edu.in/quality-enhancement/organogram/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare schemes available for teaching and non-teaching staff are as follows:

- a GPF
- a Benevolent Fund for the non-teaching staff
- a Assistance to avail loan
- a Group insurance
- a Housing facilities for selected non-teaching staff
- a Ex-gratia to College Appointed Staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of the teaching staff takes place through self-appraisals and peer evaluation.

The Institution has adopted the UGC CAS framework and faculty members are asked to fill the Academic Performance Indicator (API) format.

Students' as well as parents' feedback is also obtained.

Teachers maintain Work Diary in the departments.

The Non-teaching staff keep record of their work. The Principal directly monitors their activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts internal and external financial audits. Bursar of the college takes the responsibilities of audit and accounts to ensure maintenance of annual accounts and audits.

2. The Finance Committee, in close coordination with the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.

3.The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

4.The Governing Body as well as Finance Committee in consultation with the IQAC takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

5.Regular internal audits from the Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly.

6.The Academic Sub-committee looks after the proper utilization of classrooms and laboratories.

7.The Library Department takes care that the resources in library are utilized optimally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of mobilization of funds are as follows:

1.Fees: Fees charged as per the university and government norms from students.

2.Salary Grant: The College receives salary grant from the State Government.

This grant includes salaries of the Full Time Permanent teachers, nonteaching staff and State Aided College Teachers (SACT).

3. UGC Grants: We receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

4. We receive fund from State Government for infrastructural developments.

5. We receive fund under RUSA 2.0 for Component-9, which is related with procurement of Laboratory equipment, books for library, computers and peripheries, renovations and new construction.

Our resource mobilization policy is as follows:

1. Our resources are mobilized through Finance Committee and Purchase Committee.
2. The Finance Committee, with the IQAC, monitors the mobilization of funds.
3. The Purchase Committee takes care that purchases are done.
4. The Governing Body as well as Finance Committee with the IQAC takes a review of the mobilization of funds.
5. Regular internal audits from the Chartered Accountant and external is being done properly.
6. The Library Department takes care that the resources in library are utilized optimally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.bangabasimorning.edu.in/site/wp-content/uploads/2023/07/Minutes@iqac_202122.pdf">http://www.bangabasimorning.edu.in/site/wp-content/uploads/2023/07/Minutes@iqac_202122.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Bangabasi Morning College ensures the safety and security of everyone on the campus through well-defined guidelines. Being a co-educational Institution where gender equity is a way of life, it encourages girls and boys to participate together in academic, cultural, sports and social activities. Various activities are organized to sensitize and promote gender equity among students and staff by the Women Cell, NSS team and different departments. Identity cards are mandated for everyone on campus. Well-trained security guards are deployed at key locations. All visitors are

carefully screened and permitted to enter the campus only after a strict entry procedure. Our college ensures social security through Anti-Ragging Committee, Grievance Cell and Internal Complaints Committee. Suggestion boxes are also placed and grievances are addressed. Our college has a strong ethical work culture that is based on inclusivity. Equal opportunities are provided to all individuals irrespective of gender, race, caste, colour, creed, language, religion or another status. The institution has different avenues for counselling male and female students and staff for academic and other issues/ problems. Between lectures, students may relax and recreate in the common room. Our college has two big common rooms- one for all students and the other exclusively for girls.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.bangabasimorning.edu.in/facilities/womens-cell/">http://www.bangabasimorning.edu.in/facilities/womens-cell/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.bangabasimorning.edu.in/facilities/womens-cell/">http://www.bangabasimorning.edu.in/facilities/womens-cell/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management Dustbins have been installed throughout campus for waste collection.**



Garbage is daily collected by the sweeping staff and handed over to KMC staff. There is an efficient waste management and garbage removal system provided by the Kolkata Municipal Corporation (KMC).

College has a vermicomposting unit to manage kitchen waste generated in canteen. The compost thus generated is used for manuring the potted plants. However, Vermicomposting Unit of the institution for solid waste management could not be operated during 2020-21 due to the pandemic. The working of the same will be restored soon.

#### Liquid waste management

All waste water lines from toilets are connected with

Municipal drainage mains.

Biomedical waste management and Hazardous chemicals and

radioactive waste management

The College does not generate any biochemical, hazardous or radioactive waste.

#### E-waste management and waste recycling system

Care is taken to produce as little E-waste as possible. Old monitors and CPUs are repaired and recycled. The E-waste collected is stored in store room for proper disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>E. None of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>College has always been responsible in sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation.</p> <p>Some initiatives are enlisted below:</p>
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Name of the programme:

Objective:

Organising unit:

International Mother Language Day

To honour mother language

To promote the spirit of unity in diversity

College as an institution

NSS Unit

Observation of Constitution Day

To commemorate the adoption of the Constitution of India

NSS Unit

Celebration of Birth Anniversary of Rabindranath Tagore

To pay homage to the great poet, educator, social reformer and philosopher

College as an institution

Basanta Utsav

To welcome spring

To enhance harmony and tolerance

Students' Union

Raksha Bandhan

To propagate the spirit of friendship and unity

**Students' Union**

**Debate, Song and Dance Competition**

To search for talent which is inherent in every person  
irrespective of caste and creed

To communicate through cultural interactions

**Students' Union**

**Hindi Divas**

To promote the spirit of unity in diversity

**Department of Hindi**

**Sadbhavana Divas**

To inculcate harmony and peace

**NSS Unit**

**Cleanliness Drive Programme**

To create awareness on hygiene

**NSS Unit**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In today's scenario, Human Values and Professional Ethics are the perennial streams that alone can stipulate sustenance to the nurturing of societal values, moral conduct and awareness in young minds and professionals. Bangabasi Morning College regularly sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as responsible citizens. We provide an effective, supportive, safe, accessible, and affordable learning environment for students. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institution conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with the issues of professional ethics, human values, the Constitution of India, the essence of Indian traditional knowledge, as a small step to inculcate constitutional awareness among the students. We arrange guest lectures and workshops where eminent resource persons enlighten us on ethics, values, duties, and responsibilities and on saving the environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of Days, events and festivals

Major Objective

Birth Anniversary of Netaji Subhash Chandra Bose

To pay tribute to Netaji, the great freedom fighter

Republic Day

To inculcate and promote the spirit of patriotism, unity and service to the nation

Independence Day

To instill the value of patriotism

To show solidarity to the nation

To honour national heroes and every patriot

Birth Anniversary of

Martyr Jatin Das

To pay homage to the martyr, former student of the college and

pride of the nation

World Wildlife Day

To enlighten on the importance of wildlife

International Biodiversity Day

To spread the knowledge of biodiversity and conservation

World Environment Day

To promote environmental protection

Teacher's Day

To pay tribute to all the contribution made by teachers to the society

International Mother Language Day

To honour mother language

To promote the spirit of unity in diversity

Saraswati Puja

To worship goddess Saraswati, the goddess of wisdom and knowledge

International Women's Day

To celebrate the achievements of women

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded



## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

#### QUALITY EDUCATION FOR ALL

##### Goal:

To make higher education available to all.

##### The Context:

The goals of the college are to enkindle the light of knowledge particularly amongst the poorer section of the society.

##### The Practice:

###### i) Admission:

The College maintains a transparent admission procedure, keeping the criteria for eligibility low so that the students from the unprivileged class may also get a chance of higher education.

###### ii) Financial Support:

Students seeking concession towards tuition fees and provide assistance from the Student Aid Fund and provide them books, study material, etc.

### Best Practice 2

#### HOLISTIC DEVELOPMENT

##### Goal:

To achieve all-round development

**The Context:**

The objective is to make the students become a "true man with social commitment" to the society.

**The Practice:**

Bangabasi Morning College has an NCC and an NSS wing that perform social works on social and environmental issues like gender sensitization, pollution reduction in slums and village.

**Evidence of Success:**

Students who come from different suburban areas and work for a livelihood nearby take admission in this college.

**Problems encountered and Resources required:**

Students having a compulsion to work during their college days often miss their classes.

The College needs more financial resources.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bangabasi Morning College exhibits commendable dedication to the betterment of economically disadvantaged and first-generation learners by implementing a laudable tuition fee concession programme. Recognizing the pressing need to alleviate financial burdens, the college has taken proactive steps to support students from underprivileged backgrounds. This forward-thinking initiative serves as a beacon of hope, empowering a large number of students every year to pursue higher education without succumbing to monetary constraints. The administration's empathetic approach and commitment to inclusivity foster an environment where every aspiring student

can envision a brighter future, irrespective of their financial limitations. By nurturing a diverse group of students, Bangabasi Morning College not only enriches the academic experience but also cultivates a sense of social responsibility among its learners. In doing so, the institution emerges as a shining example of how higher education institutions can make a profound difference in society, enabling dreams to flourish and transforming lives for the better.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.3.2 - Plan of action for the next academic year