YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	BANGABASI MORNING COLLEGE
• Name of the Head of the institution	Dr. Amitava Dutta
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	033 2360 7586/ 033 2350 9210
• Mobile No:	+91 90511 50146
• Registered e-mail	bangabasimorning@gmail.com
• Alternate e-mail	sreejata26@gmail.com
• Address	19, Rajkumar Chakraborty Sarani, Kolkata 700009.
• City/Town	Kolkata
• State/UT	West Bengal
• Pin Code	700009
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

•	Name of the Affiliating University	**University of Calcutta**
•	Name of the IQAC Coordinator	**Dr. Sreejata Biswas**
•	Phone No.	**+91 9830400947**
•	Alternate phone No.	**+91 62893 72965**
•	Mobile	**+91 9830400947**
•	IQAC e-mail address	**iqac@bangabasimorning.edu.in**
•	Alternate e-mail address	**sreejata26@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.bangabasimorning.edu.in/aqar/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.bangabasimorning.edu.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.80**	**2007**	**01/01/2007**	**31/12/2012**
Cycle 2	**A**	**3.03**	**2016**	**15/12/2016**	**15/12/2021**

6.Date of Establishment of IQAC	**22/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	[View File](#)	

9.No. of IQAC meetings held during the year	**6**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* National Webinar on 'MANGROVES: The Coastal Guard' held on 20.07.2021. * State Level Online Workshop on 'REVIEWING COMPUTER APLLICATIONS IN EDUCATION SECTOR' organised on 28.09.21. * Timely submission of Annual Quality Assurance Report to NAAC: AQAR of 2019-2020 submitted on 27.08.2021. * Regular meeting of IQAC : Meetings held on 20.4.21, 11.6.2021(internal members), 23.6.21, 9.8.2021, 13.9.21 and 22.9.2021 (with Women's Cell). * Cultural Meet through virtual medium organized on 29th June, 2021.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Extensive and effective use of ICT in teaching-learning process	**1. ICT used extensively and effectively in teaching-learning process**
2. Rendering assistance to economically challenged students	**2. Financial assistance rendered to economically challenged students. In view of the pandemic huge amount of concession in fees allowed.**
3. Distribution of text books among economically challenged students	**3. Due to lock down and closure of physical classes text books could not be distributed. However, online study materials were shared through LMS and social networks**

4. Career counseling	4. Webinar on Career Counseling organized by Department of Commerce
5. Introduction of career-oriented courses	5. Introduction of certificate course in Communicative English under process
6. Organising webinars and lectures through virtual media	6. Webinars and online lectures organised
7. Organising cultural programme and quiz through virtual media	7. Virtual cultural programme and online quiz organised
8. Inter-departmental collaborations for teaching-learning and research	8. Inter-departmental work could not be performed significantly
9. Faculty exchange programme	9. Faculty exchange programme not held
10. Continuation of Remedial and Tutorial classes	10. Remedial and Tutorial classes continued
11. Holding programme for women empowerment	11. Programme on women empowerment organised
12. Continuation of extension services through Students' Union, NCC and NSS	12. Extension services rendered through Students' Union, NCC and NSS
13. Academic and Administrative Audit by External Experts when physical class resumes	13. Academic and Administrative Audit by External Experts when physical class resumes
14. Renovation of new campus	14. Work of renovation of new campus in progress.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	23/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	**27/02/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**35**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**4365 (3 YEARS of UG)**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**3519 (3 YEARS of UG)**

File Description	Documents
Data Template	[View File]()

2.3 Number of outgoing/ final year students during the year	**1512**

File Description	Documents
Data Template	[View File]()

3.Academic

3.1 Number of full time teachers during the year	**43**

File Description	Documents
Data Template	[View File]()

3.2 Number of Sanctioned posts during the year	**47**

File Description	Documents
Data Template	[View File]()

4.Institution

4.1 Total number of Classrooms and Seminar halls	**44**

4.2 Total expenditure excluding salary during the year (INR in lakhs)	**30.54738**

4.3 Total number of computers on campus for academic purposes	**122**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **At the onset of the academic year Academic Calendar is published containing the Syllabus distribution among the teachers, topics to be covered and the duration**
- **Departmental meetings are held at the commencement of every semester; before and after examinations and any other programme**

- **Students are informed about the CBCS mode of study through Orientation Programme (conducted online during the pandemic year).**

- **Tutorial classes are taken by the teachers in addition to the lectures**
- **Self Appraisal records are maintained by teachers in registers (online record during pandemic) that are monitored by the Principal**
- **Teaching Execution Record maintained by faculty in Work Diary & monitored by HOD**

- **Faculty Members who are members in Board of UG Studies of the university make the institutional representation in communicating the suggestions on curriculum development.**

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	http://www.bangabasimorning.edu.in/academic-calendar/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly follows the Academic Calendar designed by the University of Calcutta. The same is published in College Website and Prospectus.

It includes the following:

1. Date of Commencement of classes

2. Date of Filling up forms for university exam.

3. Date of Commencement of university exam.

4. Date of College test

5. Date of Result of college test

6. Date of Publication of results.

In the year 2020- 21, due to the pandemic, the University of Calcutta had published various notices from time to time, regarding the programmes of admission, examination and publication of results. On the basis of these, notices were published in college website and also shared in official WhatsApp groups.

Internal assessments were carried out following the instructions of the University of Calcutta.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/drive/folders/1yxBE FOIFduO4OGAsdWgCfRDvA2_t3wA-?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college is affiliated to the University of Calcutta and follows the curriculum designed by the university which integrates cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. The curriculum designed in this regard ensures both professional and general competencies. Rules and regulations of the college are also communicated through its annual prospectus for students and teachers. Course wise annual Academic Calendar is prepared and published for every subject for effective implementation of the curriculum. The gender issues are taken care of by the Women's Cell where girl students are trained to be empowered through motivation programmes, health and hygiene awareness programmes and skill development programmes. The college conducts various programmes on Human Rights to provide awareness among students such as blood donation programmes, campaigning Swachh Bharath, health awareness programmes, tree plantation etc. A solar power plant with a capacity of 120 Watt was installed. It contributes to sustainability. Bangabasi Morning College Nature Club seeks to disseminate values and principles to prevent wastage, conserve, recycle and reuse resources, control air, water and noise pollution, check plastic use and ensure regulated disposal of waste matter.We believe in maintaining a healthy environment for all our students

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1185

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bangabasimorningcollege.in/analysis_feedback_report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2445

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

200

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We have students with varying levels of merit and intelligence; our institution tries to provide supplementary reference material and laboratory facilities to advanced learners, particularly those from weak economic background. Through additional learning resources from specific websites and e-books, the inquisitiveness of the learners are catered to; further, seminars / webinars widen their horizon through the learned inputs from distinguished resource persons. Besides, students are encouraged to demonstrate their understanding of a topic by speaking, asking questions and participating in quiz competitions.

Slow learners are urged to overcome their fears by clear and simple explanation of the topic; talks by invited resource persons who are capable of lucid deliberation on the subject concerned without being unduly jargon-loaded are arranged to enable them understand better. Teachers make every effort to ensure that they are approachable to the slow learners for any kind of academic support that they may seek. Simplified learning materials are provided to them for their benefit and necessary use.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4365	**72**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

The unexpected closure of educational institutions for pandemics prompted the authorities to suggest adopting alternatives to traditional learning methods in emergencies to ensure that students are not left without studying and to prevent the epidemic from spreading. The traditional educational methods were replaced by e-learning. Courses under the CBCS syllabus give ample scope to implement various student-centric methods. Different departments use different problem-solving methodologies. Courses like Communicative English are effectively used to train students to acquire proficiency in listening, speaking, reading and writing. Case Study, a course offered by us, is a participatory, discussion-based way of learning where students gain skills in critical thinking, communication, and group dynamics. We always strive to enhance the learning experience of learners in class through various interactive and participatory approaches apart from traditional teaching. These approaches aid in creating a feeling of responsibility in learners and makes learning a process of construction of knowledge. Group learning allows slow learners to develop problem-solving, interpersonal, presentational and communication skills to confirm quality in learning with peer groups. We encourage students to practice various technical and non-technical skills through ICT aided seminar presentations and assignments, project development, student seminars, student development programs, workshops, etc.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communications Technology (ICT) enabled tools are used by teachers to create, communicate, store and manage information.

ICT tools have become an essential part inteaching-learning process, specially during the pandemic, when all classes are conducted online.

ICT tools used by the teachers include

· laptop and desktop computers

· projectors

· smart class room

· wi fi network

· G suite

· printers etc.

The ICT tools are used in the following ways:

1.Video Conferencing- with the help of Google meet/ Zoom platform.

1. PowerPoint presentations- teachers deliver their lectures effectively through attractive power point presentations

2. Recording of video lectures- video lectures are made available to students by uploading them in YouTube and other appropriate platforms

3. Online quiz and writing competitions

4. Webinars on varied topics of interest

5. Sharing of E contents and learning materials through LMS (Learning Management System) in college website.

LMS LINK -http://bangabasimorningcollege.in/lms/

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://bangabasimorningcollege.in/lms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

755

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Each department has the liberty to conduct its internal assessment the way the faculty members feel, shall serve best the needs of the students. Science departments combine the theoretical and practical in required proportions, while Commerce and Arts departments come up with a blend of conceptual, theoretical, aesthetic and linguistic elements to carry out their internal assessments. Since the CBCS structure makes Internal Assessment mandatory for every course, whether, Honours, General, Alternative or Compulsory, the college on its part has to abide by the instruction of the affiliating University i.e. The University of Calcutta while framing questions for Internal Assessments for all courses and semesters. However, class tests and preparatory/ surprise tests can be conducted transparently in the middle of any semester for any course as per the discretion of the teacher/ department concerned. The mode can be varied with speaking and listening skills tested periodically that may punctuate the more conventional mode of writing in an exam hall. Interdisciplinary approaches help make the internal assessment

robust and dynamic. The assignments given to the students are evaluated based on various cognitive processes like knowledge, understanding, application, analysis, synthesis and evaluation.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Many students express their grievances regarding the outcome of the internal examination, more so when it is conducted online. With network issues disrupting not only the teaching-learning process but the overall evaluation system as well, teachers are flexible and do not impose the rules stringently. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. As long as a student shows some proof that he/she did his/her part during the examination hours, teachers are considerate enough to accommodate necessary changes within a stipulated time frame so that the student concerned does not suffer any further damage than what the pandemic had already inflicted. Besides, teachers take care to brief the students about the technicalities of the internal examinations, particularly within the CBCS structure that still is quite recent. The experiment performed in the lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The Exam Committee addresses various grievances of the students concerning the external examinations, application for revaluation and its marks, application for duplicate mark sheet etc. through the departmental heads.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of Communication of the Course outcomes

1. Institutional website: Information about the academic courses is made available in college website

2. Prospectus: Information about admission, details of courses offered by the college following the CBCS curriculum, evaluation process etc. is included in college prospectus which is provided to the students during admission.

3. Departmental meeting: Teachers in the departments discuss on the issues related to the course outcomes and resolve matters related to the effective implementation of the courses

4. Parent-teacher meeting: parent-teacher meetings are conducted to communicate various information including course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.bangabasimorning.edu.in/site/wp-content/uploads/2022/03/Program_Course_outcome.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme Outcomes, ProgrammeSpecific Outcomes and Course Outcomes are evaluated through direct and indirect methods.

Direct evaluation is based on:

1. Internal test and assessment which include written test, viva voce, MCQ etc.

2. End semester examination conducted by University of Calcutta

3. Projects and assignments

4. Online quiz

5. Tutorials

Indirect evaluation includesCollection and analysis of feedback from

· **Students**

· **Alumni and**

· **Employers**

Attainment of POs, PSOs and COs is also aimed through

1. Extracurricular activities

2. Involvement in N.S.S. other social activities

3. Observing days of National and International significances.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1512

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bangabasimorningcollege.in/naacsss/administrator/final_report.php?session=2020-21

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

Every year programmes are organised by the college involving and sensitizing students towards social and environmental issues for their holistic development. Such extension activities include:

1. Blood donation camp,

2. Workshop on Health check-up,

3. Rallies and seminars,

4. Webinarsetc.

National Service Scheme and National Cadet Corps Units of the college along with Students' Union undertake various extension activities in the neighbourhood and the community at large. Some of these activities are:

· Cleanliness Drive Programme

· Outreach and student exchange programme with other institutions,

· Observation of days of National and International importance like ConstitutionDay, International Yoga day, International Girl Child Day, World Mental Health Day, World Student Day, World Food Day, National Unity Day, World Aids Day, World Human Rights Day etc.

· Creation of documentaries and organising cultural programme on National Integration under Ek Bharat Shreshtha Bharat (EBSB) flagship programme

· COVID awareness programmes like Creation of Awareness Videos on Covid 19, Distribution of Sanitisers, organising pledge programme to fight against Covid 19, sharing posters in puja pandals etc.

· Fit India Freedom Run, Cyclathon for Fit India Movement etc.

All these activities have high impact on the students to develop community relationship, leadership skill and promote mutual understanding.

File Description	Documents
Paste link for additional information	http://www.bangabasimorning.edu.in/facilities/national-service-scheme/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

104

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1605

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

15

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

NIL

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college encompasses two well maintained campuses ensuring for teaching, learning activities. The construction is going on in the second campus under RUSA 2.0.The second campus is 500 meters far from the main campus. The preferred construction is for vertical expansion of the building for more classrooms and other facilities. Though there are well furnished, well ventilated, spacious classrooms for conducting theory classes, but three colleges (morning, day and evening) run on the same campus for which there is no adequate availability of classrooms. But there is a scope in increasing the number of classrooms. Several departments including Principal's room, Professor Lounge, office has wifi connectivity. The college has Smart Classroom with LCD Projector and ICT facilities. The Seminar Halls are regularly used for conducting Seminars at the college. The students are promoted for active involvement in paper presentations, group discussions etc. Though all the labs are well equipped and utilized for conducting practical classes as per the requirements of the curriculum but there are ample needs of new equipment and even more space for the betterment of the teaching-learning activities. The library is fully automated with KOHA Software. It has adequate numbers of text and reference books and journals. More books and journals will be introduced soon in the library. A well maintained canteen is located inside the college which has been functioning efficiently.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute with its compulsory core courses and continuous evaluation scheme integrates sports and extra-curricular activities as essential components which are done not only for participation but also for assessment of the students. The college has adequate facilities for sports, games and cultural activities. Annual sports meet are held regularly. The college has own sports ground, own tent in Kolkata Maidan where annual sports are held. The facilities for Indoor sports and games that include table tennis, chess, carom, billiards etc. are available. These sports and games gave chance to the students to test their skills and compete with each other in variety of events. Winners are awarded with medals and trophies. Gymnasium also exists in the college. Interested students enrolled their name for fitness. Social feast, 'Basanta Utsav', 'Saraswati Puja', 'Rakhi Bandhan Utsav', Independence Day, Republic Day are celebrated in the college. A large number of students actively participate in all events. Special Programs on self-defense especially for females and Yoga-session, Cleanliness Campaign to maintain hygiene in the college and locality are organized by the NSS unit of the college. Camp training, Social Service and Community Development, Youth Exchange Program etc. are organized by NCC unit of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.36497

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software

Nature of automation (fully or partially)

Version

Year of automation

Koha

Fully

3.14.06

2016

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Bangabasi Morning College is sufficiently equipped with IT facilities in both campuses which goes through necessary maintenance and up-gradation on a regular basis. Every department is provided with multiple personal laptops. Lab based departments like Botany, Chemistry, Mathematics, Physics, Computer Science, zoology, Commerce are having printer, scanner and projectors, 150+ computers for their functioning. In both the campuses internet facility is provided for teachers, non-teaching staffs and students with multiple Internet connection through Wi-Fi routers adequate for referencing internet as well as for effective teaching, learning. Principals' room, examination room, Staff room, Offices, Library, most of the departments (Botany, Chemistry, Computer science, Commerce, Physics, Mathematics, and Zoology) Students union room are having individual router connections. The college also provides Learning management system (LMS) through college website where teachers can upload study materials and students can access them by log in with a given unique id. A well maintained smart class room is there for conducting departmental seminars, workshop etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

152

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the	A. ? 50MBPS

Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.6

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college has a good infrastructure policy that aims to maintain infrastructure and facilitate fair teaching and learning. Though the department faces many challenges as far as the working space and manpower are concerned, the institution strives best to create a quality academic atmosphere. The college constitutes a committee to review the physical infrastructure and academic support facilities and meets periodically. The committee suggests policies and initiatives be taken by the institution. The college has laboratories for Physics, Chemistry, Maths, Botany, Zoology, Geography and Computer Science department. The equipment and instruments are properly maintained and periodically serviced by the technicians. Our library, which is partially computerized, has 28,734 books, 312 reference books and 510 journals covering B. A., B. Sc. and B. Com. curricula. It is equipped with a barcode reader

laser gun, for speedy and effective service to students for easy access. Our playground is well maintained regularly and Annual Sports is organized to search and encourage new talents. Classrooms are available in good conditions and have sufficient fans, tube lights and desks. Our in-house staff meticulously maintain hygiene, cleanliness and infrastructure on the campus to provide a congenial learning environment that optimizes the learning experience for the student and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1220

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

875

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

73

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Since the students are adult citizens of India, it is important to empower them in various spheres of activity. The Students' Council as a statutory body ensures that students' interests, needs and grievances are adequately addressed by the college administration. The General Secretary, who represents the students in the College Governing Body, is thus directly involved in administrative matters about students in the highest policy-making body of the institution. The Cultural Secretary and the Sports Secretary – to name a few – are engaged in conducting Cultural and Sports events respectively, organized by the Students' Council every year. The Annual Social and Annual Sports are major events in the college calendar in which the students are actively engaged in taking up both organizational and participative challenges. As per the guidelines of the UGC, the Grievance Cell has been constituted with one student as a special invitee with academic merits. Through the NSS, the students reach out to a large number of deprived people and those suffering from the wreckage caused by natural calamities like cyclones and floods; such outreach activities were only furthered during the pandemic period in various forms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

· Members of Alumni Association give feedback for maintaining the heritage of the institution and for betterment of academic atmosphere.

· Annual Reunion and Cultural Programme are organized by the alumni. Eminent alumnous members are felicitated every year in the annual programme. A souvenir is also published. Due to the pandemic these activities could not be performed in 2020-'21.

· Rallies, Health Camp and Blood Donation Camp were organized in pre-pandemic period

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Bangabasi Morning College is an educational institution with a rich cultural tradition.

Vision: The motto inscribed in the emblem of the college upholds the ideals of the institution. It is taken from the Bhagawad Gita: "Pranipatena Pariprasnena Sevaya": It is through reverential questioning that one learns, and that knowledge ultimately helps render service to the cause of humanity.

Mission: The collegefollows the mission of disseminating higher and progressive education, particularly to those who suffer from the curse of poverty.

The vision, mission and objectives are conveyed to all stakeholders through institutional website. These are also conveyed to every new batch of students during the orientation programme and introductory lectures.

The Institution, inspired by its vision and in accordance to the mission, prepares the perspective plan for five years and effectively implements it.

The Principal as Head of the Institution leads the College in all activities.

The apex decision making body of the College is the Governing Body. The Governing body is headed by the Chairman.

The other major decision- making bodies are the Teachers' Council, Finance Sub-committee and Academic Sub-committee.

The IQAC plays a leading role in proposing quality sustenance and quality enhancement policies and also reviewing the same.

The institution practices decentralized and participatory governance by incorporating all its stakeholders.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

• **The college promotes a culture of participative management.**

• **The highest authority is the Governing body in which external members representing the University, the State Government, local authority, and internal members representing teaching and non-teaching staff and students participate in management of the institution.**

• **All teachers are members of the Teachers' Council and elect a secretary for each term.**

• **IQAC and different subcommittees also involve teaching and non-teaching staff and students who participate in the institutional management.**

• **Bursar of the college is elected from teachers who supervises the accounts section.**

• **RUSA committee is headed by the nodal officer.**

• **Teaching and non-teaching staff are members of different Subcommittees like Finance Sub-committee and Academic Sub-committee. Other sub-committees include Admission , Examination , Routine , Development , Disciplinary .**

• **College has an ICC (INTERNAL COMPLAINT COMMITTEE) as per the POSH act, 2013.**

• **Participative management is also reflected in the formation of different cells that include Women's Cell, SC/ST cell, Grievance Redressal Cell and Anti Ragging Cell.**

• **Students' Council or Union**

The college has an active Students' Union. As per the university rules it is formed through an election process held annually. It

includes class representatives from each class (stream wise and year wise). The Chief Patron is the Head of the Institution and President is a senior teacher. General Secretary, Assistant GS and Treasurer are elected among the students. Under this Students' Union there are subcommittees: Cultural, Sports, Magazine, Finance and Common Room subcommittees that include student members as Vice President and Secretary under the President ship of a teacher.

In the institutional administration, as per the university statute there is an elected representative of the students in the Governing Body of the college. Admission committee, Women's cell, Grievance Cell and Anti-ragging committee also have one representative from the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Online Learning

The major objective of the institution is to make higher education available to all corners of the society, irrespective of cast, creed and socio-economic condition.

Online learning has become an integral part of modern education system. For effective implementation of online education, a learning management system (LMS) has been successfully introduced. LMS is a web-based technology which has been incorporated in the college website.

Previously, teaching aid software (TAS) was in use to help teachers to document a) Academic Plan b) Evaluation Schedules c) Question Bank d) Class Notes

The old system has been replaced by an LMS for better utilization of the digital platforms.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of the college reflects effective and efficient functioning of the institutional bodies.

As the Head of the institution the Principalsupervises the academic and administrative wings.

Academic departments include the Head of the department, teachers and for laboratory- based departments the non -teaching staff also.

Administrative office is lead by the head clerk who supervises the administrative staff.

Bursar supervises the accounts section that includes the accountant and cashier.

Principal is the chairperson of all subcommittees and also the IQAC.

Composition of the IQAC is in accordance to the guidelines.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare schemes available for teaching and non-teaching staff are as follows:

ᵃ GPF

ᵃ Benevolent Fund for the non teaching staff

ᵃ Assistance to avail loan

ᵃ Group insurance

ᵃ Housing facilities for selected non teaching staff

ᵃ Ex-gratia to College Appointed Staff

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of the teaching staff takes place through self-appraisals and peer evaluation.

The Institution has adopted the UGC CAS framework and faculty members are asked to fill the Academic Performance Indicator (API) format.

Students' as well as parents' feedback is also obtained.

Teachers maintain Work Diary in the departments.

The Non-teaching staff keep record of their work. The Principal directly monitors their activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college conducts internal and external financial audits. Bursar of the college takes the responsibilities of audit and accounts to ensure maintenance of annual accounts and audits.

1. The following agencies conduct regular financial audit in the Institute:

External Audit: External Audit is conducted by the DPI auditors.

Internal Audit: Internal Audit is conducted by an Internal Auditor.

2. External auditors conducts statutory audit covering all financial and accounting activities of theInstitute. This includes scrutiny of the following:

(a) all receipts from fee, donations, grants, contributions, interest earned and returns oninvestments;

(b) all payments to staff, vendors, contractors, students and other service providers.

3. All observations/objections of external auditors are communicated through their report. These objectionsare examined by the Bursar of the college and inform the internal auditors and the Governing Body members. Draft report is submitted to the Principal of the college (ifnecessary) for finalizing compliance report of the College.

External audit for the previous years have been completed and replies have been submitted totheirsatisfaction.It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has everbeen issued against the Institute by external auditors.

4. Internal auditors of the Institute conducts regular accounts audit and certifies itsAnnual Financial Statements. All Utilization Certificates to various grant giving agencies arealso countersigned by the internal auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources.

Sources of funds are as follows:

1.Fees: Fees charged as per the university and government norms from students of various granted and self-financed courses.

2.Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and non-teaching staff as well as State Aided College Teachers (SACT).

3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. We receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

4. We receive fund from State Government for infrastructural developments.

5. We receive fund under RUSA 2.0 for Component-9, which is related with procurement of Laboratoryequipment, books for library, computers and peripheries, renovations and new construction.

Our resource mobilization policy and procedures are as follows:

1. Our resources are mobilized through Finance Committee and Purchase Committee.

2. The Finance Committee, in close coordination with the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.

3.The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

4.The Governing Body as well as Finance Committee in consultation with the IQAC takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

5.Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly.

6.The Academic Sub-committee looks after the proper utilization of classrooms and laboratories.

7.The Library Department takes care that the resources in library are utilized optimally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The first and foremost function of IQAC is "Development and application of quality benchmarks". Benchmarking is a process of assessment and also a self-improvement tool. IQAC has taken continuous improvement initiatives, as a result of which, the following two practices have been institutionalized.

1. FEEDBACK SYSTEM

Collection of Feedback from Parent, Student, Teacher, Alumni, and Employers:

The institution collects the feedback from all stakeholders through college website's online structured feedback system. Periodical analysis of the feedback received is done by IQAC.

2. ENRICHMENT OF ICT INFRASTRUCTURE

· **The whole Campus has been brought under Wi-Fi facility.**

· **In the academic year 2019-20 there had been a huge technology upgradation by addition of 91 computers.**

· **The educational use of social media has also been utilized to establish communication with the students and staff.**

· **With the advent of online learning concept in education, it has become essential to introduce Learning Management System.**

LMS package has been installed through the college website.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC

1. Academic planning

2. Academic audit

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	**B. Any 3 of the above**

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	http://www.bangabasimorning.edu.in/aqar/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute ensures the safety and security of everyone on the campus through well-defined guidelines. Being a co-educational Institution where gender equity is a way of life, it encourages girls and boys to participate together in academic, cultural, sports and social activities. Various activities are organized to sensitize and promote gender equity among students and staff by the Women Cell, NSS team and different departments. Identity cards are mandated for everyone on campus. Well-trained security guards are deployed at key locations. All visitors are carefully screened and permitted to enter the campus only after a strict entry procedure. Our college ensures social security through Anti-Ragging Committee, Grievance Cell and Internal Complaints Committee. Suggestion boxes are also placed and grievances are addressed. Our college has a strong ethical work culture that is based on inclusivity. Equal opportunities are provided to all individuals irrespective of gender, race, caste, colour, creed, language, religion or another status. The institution has different avenues for counselling male and female students and staff for academic and other issues/problems. Between lectures, students may relax and recreate in the common room. Our college has two big common rooms- one for all students and the other exclusively for girls.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1vA4MXhO2m0i7oG3zZApKBw5YCjXNmdaK/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1LZ5yTmvswKLX0DJOs64I1IgJJVNHl6Fy/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Dustbins have been installed throughout campus for waste collection. Garbage is daily collected by the sweeping staff and handed over to KMC staff. There is an efficient waste management and garbage removal system provided by the Kolkata Municipal Corporation (KMC).

College has a vermicomposting unit to manage kitchen waste generated in canteen. The compost thus generated is used for manuring the potted plants. However, Vermicomposting Unit of the institution for solid waste management could not be operated during 2020-21 due to the pandemic. The working of the same will be restored soon.

Liquid waste management

All waste water lines from toilets are connected with Municipal drainage mains.

Biomedical waste management and Hazardous chemicals and radioactive waste management

The College does not generate any biochemical, hazardous or radioactive waste.

E-waste management and waste recycling system

Care is taken to produce as little E-waste as possible. Old monitors and CPUs are repaired and recycled. The E-waste collected is stored in store room for proper disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has always been responsibe in sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation.

Some initiatives are enlisted below:

Name of the programme

Objective

Organising unit

International Mother Language Day

  * **To honour mother language**
  * **To promote the spirit of unity in diversity**

College as an institution

NSS Unit

Observation of Constitution Day

  * **Tocommemorate the adoption of the Constitution of India**

NSS Unit

Celebration of Birth Anniversary of Rabindranath Tagore

- To pay homage to the great poet, educator, social reformer and philosopher

College as an institution

Basanta Utsav

- To welcome spring
- To enhance harmony and tolerance

Students' Union

Raksha Bandhan

- To propagate the spirit of friendship and unity

Students' Union

Debate, Song and Dance Competition

- To search for talent which is inherent in every person irrespective of caste and creed
- To communicate through cultural interactions

Students' Union

Hindi Divas

- To promote the spirit of unity in diversity

Department of Hindi

Sadbhavana Divas

- To inculcate harmony and peace

NSS Unit

Cleanliness Drive Programme

- To create awareness on hygiene

NSS Unit

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In today's scenario, Human Values and Professional Ethics are the perennial streams that alone can stipulate sustenance to the nurturing of societal values, moral conduct and awareness in young minds and professionals. Our institution regularly sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as responsible citizens. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with the issues of professional ethics and human values, the Constitution of India, the essence of Indian traditional knowledge, as a small step to inculcate constitutional obligations among the students. Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of Days, events and festivals

Major Objective

Birth Anniversary of Netaji Subhash Chandra Bose

- **To pay tribute to Netaji, the great freedom fighter**

Republic Day

- To inculcate and promote the spirit of patriotism, unity and service to the nation

Independence Day

- To instill the value of patriotism
- To show solidarity to the nation
- To honour national heroes and every patriot

Birth Anniversary of

Martyr Jatin Das

- To pay homage to the martyr, former student of the college and pride of the nation

World Wildlife Day

- To enlighten on the importance of wildlife

International Biodiversity Day

- To spread the knowledge of biodiversity and conservation

World Environment Day

- To promote environmental protection

Teacher's Day

- To pay tribute to all the contribution made by teachers to the society

International Mother Language Day

- To honour mother language
- To promote the spirit of unity in diversity

Saraswati Puja

- To worship goddessSaraswati, the goddess of wisdom and knowledge

International Women's Day

- **To celebrate the achievements of women**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

QUALITY EDUCATION FOR ALL

Goal:

To make higher education available to all corners of the society, irrespective of cast, creed and socio-economic condition.

The Context:

The goals and objectives of the college are to enkindle the light of knowledge particularly amongst the poorer section of the society to equip them for self employment.

The Practice:

i) Admission: The College maintains a transparent admission procedure, keeping the criteria for eligibility low so that the students from the unprivileged class may also get a chance of higher education.

ii) Financial Support: Students seeking concession towards tuition fees are interviewed individually by the Principal along with other members of the Student Aid Fund sub-committee before sanctioning Half or Full freeship or any amount of financial assistance. During the time of interview, members of the sub-committee try to understand the socioeconomic background of the student along with the number of family members, number of brothers and sisters, etc. In-charge of the departments also collects such information. The

various teaching departments in the college have also extended financial support to students who are economically challenged by providing them books, study material, dissecting equipments etc.

1. Orientation: The goals and objectives of the institution are diffused through lectures by the Principal, teachers, non-teaching staff and senior students of the Students' Union in an assembly of new first year students on the very first day when new P academic session commences.
2. Adherence to Academic Calendar:

Publishing Academic Calendar regularly is one of the best practices of the institution. Tutorial classes are taken by the teachers almost regularly, particularly in the slack session. Annual Magazine is published providing scope to the students to express their views and develop literary skill.

College publishes updated Prospectus annually. It contains the following

information, which is disseminated to the students :-

a. A brief sketch of the glorious past of the College

b. Names of the Governing Body members

c. Staff- Teaching Faculty and Non-teaching Staff

d. General information and Code of Conduct for the students

e. Courses of Study

f. Subjects taught in the College

g. Combinations allowed

h. Tuition fees

i. Recess and Holidays

1. Health Services:

The College students are beneficiary of Students' Health Home (SHH). Their Central Polyclinic is situated at 142/2, A.J.C. Bose Road,

Kolkata 700014, in close proximity to the college. During admission a nominal amount is charged from the students for the purpose of SHH services. The collective amount is sent to SHH from the college and cards are issued to the students. Whenever necessary the students get all health services from SHH which was established in 1952 literally by the blood of students and youth.

1. Preparing for the future:

Conducting group discussions and home assignments, class room seminar and other academic activities are regularly practiced. Quiz competition, debate competition, cultural competition essay competition were held to prepare the students to adapt in the competitive world ahead.

Vocational guidance based on personality and interest of students is very important aspect of modern teaching. Departmental teachers provide guidance and counseling to the students for pursuing future studies and in matter of job opportunities in the different fields. Recommendation Letters were issued by Departmental heads to students during their placement in various jobs.

Evidence of Success:

Students from different cast and creed study in the institution. The locational advantage of the college is also noteworthy, situated in close proximity to the Sealdah railway station many students from the suburban areas take admission in this college. The duration of the college hour is also advantageous for the students who work for a livelihood along with continuing higher education in this institution. Some of the students opt for further studies in Masters Degree course even continue till the doctoral degree. Many of the students find their own niche in the greater world earning for themselves and family.

Problems encountered and Resources required:

Students having a compulsion to work during their college days often become unable to continue their studies for personal constraints. The College needs more financial resources to reach out to more students in need of support from the institution.

Best Practice 2

HOLISTIC DEVELOPMENT

Goal:

To achieve all-round development

The Context:

The objective of the institution is not mere teaching and learning but much wider than mechanical bookish education. The target is to inculcate the rich heritage of "Bangabasi Group of Colleges" among the students with patriotic zeal and national enthusiasm so that every one of them becomes a "true man with social commitment" in the society.

The Practice:

   1. Observation of nationally important days:

To develop the spirit of patriotism Birth day of Netaji Subhas Chandra Bose (23rd

January), Republic day (26th January), Independence day (15th August) and Death

Anniversary of Martyr Jatin Das (13th September) are observed with great respect. The college also holds a programme on Bhasha Dibas on 21st February to commemorate International Vernacular day.

ii) Community services:

Community service is the foundation of societies and cultures. An educational institution may play a key role in generation of social attitude in the young minds. Bangabasi Morning College has an NCC wing with a cadet capacity of 150. The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens.

In the year 2009 the college started an NSS wing. As per the National Service Scheme, under the Ministry of Youth Affairs & Sports Govt. of India, the NSS of our college works with a primary focus on the development of personality of students through community service. The wing regularly arrange programmes on important social and environmental issues like water crisis, thallassaemia and performed social works in slums and village.

iii) Environmental awareness:

The College also aims at building individuals' propensity to engage in pro-environmental behaviours. Development of environmental awareness and the attitude to protect the environment is one of the major needs of the century. No community development is possible without a sound knowledge on the environment. Generation of environmental awareness through lectures, field trip and seminars is an essential part of the college curriculum.

iv) Sports activities:

The institution possesses a play ground and pavilion on the Calcutta Maidan, shared by the three colleges: Bangabasi Morning College, Bangabasi College and Bangabasi Evening College. With the active co-operation of the students' Union, College organises inter-class football and cricket competition, Inter-College Table Tennis and Carom tournament. The Institution encourages participation of women in intra and inter institution sports competitions. A large number, of girl students participate in the Annual sports organised by the Students' Union every year. During admission reservation on Sports Quota is maintained for outstanding sportspersons. In the annual sports meet of the college the winners in various events are encouraged by giving them sports equipments and tracksuits.

v) Educational Trips and Field Work:

In order to expose the students to real life objects of nature and to clarify subject matter through first hand experience excursions and field trips are arranged. Educational tours have been introduced in the streams of humanities as well as science other than those already prescribed in the syllabus. These are opportunities to develop scientific attitude, spirit of leadership, power of observation and other social skills.

vi) Co-curricular activities:

Students' magazine is regularly published to provide opportunity for literary activities. Quiz competition, debate competition, cultural competition, essay competition are held.

Evidence of Success:

Students develop good character which is the base on which the future of a person depends. Attitude of sharing, compassion for others, team spirit are the success of the activities practiced in this institution.

Problems encountered and Resources required:

The teacher: student ratio in the institution is not adequate. The apparent inadequacy in the number of teaching staff is compensated by the sincere efforts of the teachers. The College also appoints teachers on college pay basis in order to fill the gap and carry on all activities towards a better future.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bangabasi Morning College started its career as a unit of Bangabasi College. This Institution seminally emerged from Bangabasi School founded by Acharya Girish Chandra Bose in 1855 in Bowbazar Street. The college moved into its present premises at 19, Scott Lane (now Rajkumar Chakraborty Sarani) in 1903. Principal Prasanta Kumar Bose, the illustrious son of Acharya Girish Chandra Bose, an eminent educationist of Bengal, founded the Morning Section of the Bangabasi College for the needy employed students in 1940 to teach Commerce. In 1944 Principal Bose opened up the Arts and Science faculties in the morning. Finally employed women were also enrolled as students by Professor Bose. Through the introduction of phase reduction scheme of the University Grants Commission, Bangabasi Morning College came into a separate existence in the year 1965.

Since inception, Bangabasi Morning College has embarked on the task of instilling a value-based nationalistic education along with scientific understanding. Disseminating knowledge in the society by

this holistic and futuristic model of education has been the primary mission of this institution. Throughout its history the institution has dedicated itself to the cause of the poor and underprivileged students. The college has wide-ranging courses from almost all the major streams to offer to its students. Keeping in mind the local, regional and national needs, the college has, from time to time, introduced new courses and upgraded the existing courses. Bangabasi Morning College is whole-heartedly dedicated to the all-round development of the students by imparting value-based, liberal, modern and self-reliant education.

In the new millennium the college has introduced a number of new course which are enlisted below.

Introduction of New Courses

Academic Session

Honours course in Computer Science

2002 -2003

Honours course in Physics

2005-2006

Honours course Botany

2006 – 2007

Honours course Chemistry

2013 - 2014

Honours course History

2013 - 2014

Honours course Zoology

2014 -2015

Honours course Hindi

2014 -2015

General degree course in Computer Science

2001 -2002

General degree course in Geography

2014 -2015

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. **Introduction of career oriented add-on courses**
2. **Introduction of Certificate courses**
3. **Career counseling**
4. **Inter-departmental collaborations for teaching-learning and research**
5. **Faculty exchange programme**
6. **Continuation of Remedial and Tutorial classes**
7. **Holding programme for women empowerment**
8. **Continuation of extension services through Students' Union, NCC and NSS**
9. **Academic and Administrative Audit by External Experts**
10. **Construction of new laboratories for science departments**
11. **Nature club reconstitution**
12. **Stock verification and documentation of assets after the prolonged lock down**
13. **Participation in NIRF and AISHE**
14. **Facilitation of development of e content**
15. **Computer training workshop for Nonteaching staff**
16. **Participation in FDP**
17. **Orientation Programme for Staff**
18. **Scholarship and financial assistance to students.**